

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where it prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented entered as negative figures.

Name of smaller authority: WEST DOWN PARISH COUNCIL

County area (local councils and parish meetings only): NORTH DEVON COUNCIL

### Financial year ending 31 March 2019

Prepared by (Name and Role): DAVID LEWIS, CLERK/RFO

Date: 04/04/2019

|  | £              | £              |
|--|----------------|----------------|
| <b>Balance per bank statements as at 31/3/19:</b>  |                |                |
| Current Account No: 01105709 <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>     | 1048           |                |
| Interest Account No: 07698779 <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 2</span>    | 4804           |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 3</span>                                  |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 4</span>                                  |                |                |
| [add more accounts if necessary] <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 5</span> |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 6</span>                                  |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 7</span>                                  |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 8</span>                                  |                |                |
|  | 5852           | 5852           |
| Petty cash float (if applicable)   |                | 23             |
| <b>Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)</b>  |                |                |
| Cheque No: 608 <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 1</span>                      | (420.00)       |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 2</span>                                     |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 3</span>                                     |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 4</span>                                     |                |                |
| [add more lines if necessary] <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 5</span>       |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 6</span>                                     |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 7</span>                                     |                |                |
| <span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 8</span>                                     |                |                |
|  | (420.00)       | (420.00)       |
| Add: any un-banked cash as at 31/3/19  |                |                |
| <b>Net balances as at 31/3/19 (Box 8)</b>  | <b>5455.00</b> | <b>5455.00</b> |