

MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL
HELD AT WEST DOWN PARISH HALL ON 1st AUGUST 2018.

Present: Cllr C King (Chairman), DCllr M Wilkinson, Cllrs S Ayre, R Drew, F Hookway, K Oades, S Squire and R Watts.

The Chairman opened the meeting at 7:30pm with apologies from CCllr A Davis and PCSO P Grantham.

3815. Police Report.

The following crimes were reported during the last month: 1 x Criminal damage to unattended motor vehicle. 1x theft to motor vehicle (Mullacott Cross Est). 1x Aggravated vehicle taking plus 1x drink driving (same incident occurred near Morteheo). 1x dog out of control.

3816. Minutes of the last meeting. The Minutes of the last meeting were approved and signed.

3817. Matters Arising.

- a. 3802c. Hogweed has been sprayed but it has been cut.
- b. 3802d. The enforcement team will investigate this matter, there should be an answer in 8 weeks but due to low workforce this is likely to take longer.
- c. 3802e. Still awaiting outcome of advice regarding funding for goal posts.
- d. 3802f. Stiles on FP5 still not cleared. Clerk to notify landowner again.
- e. 3803a. Verges at road junctions need cutting back. Clerk to notify DCC.
- f. 3804a. Cllr S Ayre briefed the meeting about the Parish Forum which she attended.
- g. 3806a. Due to poor weather the village clean-up day had a poor turnout. The Chair suggested that it's kept as a rolling event, to encourage people to clear up around the village.
- h. 3810b. The school play was enjoyed by all who went.
- i. 3810e. Cllr Hookway has raised concerns that farm vehicles and large lorries are unable to access the village due to road closures and overgrown hedgerows. Becky Pine to contact NDH about cutting back overhanging trees on Dean Road.

3818. CCllr Report. CCllr Davis reported on the following: nil.

3819. DCllr Report. DCllr Wilkinson reported the following:

- a. There will be a consultation coming through regarding Parish boundaries.
- b. He was unable to attend the Parish Forum due to ill health.
- c. He suggested we contact Kate Johnson at NDC for £200 DCllr grant toward Air ambulance landing light.

3820. Footpaths. Nil.

3821. Annual Review of Health and Safety.

- a. A sub-committee of Cllrs Drew and K Oades will review Parish Council property and report at the next meeting.

3822. Planning Decisions. The following decisions have been made from NDC:

- a. 65003. Erection of one building comprising two industrial units (units 9 & 10) - land off Wilderbrook Way, Mullacott Cross Industrial Estate. – Approved.
- b. 59630- Change of use of land to facilitate improvements & expansion of touring & camping park (amended plans) (amended plans & additional information) (further amended plans)- Hidden Valley Park. – Approved.
- c. 64972. Raising of roof & conversion of store to form one dwelling – London House. – Application withdrawn.
- d. 65071. Prior approval for change of use of agricultural building to dwelling house & associated operational development (Class Q a & b) - Hay Barn, Moore Farm. - Refused.
- e. 65141. Application for a non-material amendment to planning permission 61914 (erection of seven industrial units) in respect of alteration to rear elevation - Land at Mullacott Cross. – Approved.

3823. Planning Applications.

- a. 65196 - Retrospective application for erection of porch - 7 Thorne Park. - Unanimous approval
- b. 65293 - Variation of condition 5 (occupancy restriction) attached to planning permission 7310 (approval of details proposed 24 no. holiday cottages to allow a change from 10 months to 12 months holiday occupancy- 27 Lower Willingcott, Willingcott Valley. - Unanimous approval.
- c. 64930 - Installation of a lighting pole to provide emergency lighting for Devon air ambulance helicopter landing site- West Down Community Field. – The Chair requested blanket dispensation for Councillors to discuss and vote on this matter which was granted by the Clerk. – Unanimous approval.
- d. 65291- Increase the capacity of the campsite from 15 to 25 tourism units (any mix) per night (all year), erection of one facility building, construction of a hardstanding area & installation of associated utilities - Pipcott Fields. - Due to the application only recently being received, it was unanimously agreed to differ to the next meeting.

3824. Correspondence. – nil.

3825. Finance.

a. Bank Statements

(1) West Down Parish Council	wef 31 st July	£3649.42 – reconciled.
(2) 30 Day Notice Account	wef 31 st July	£5802.50

b. Cheques

(1) C/n 565 to D Lewis – Clerk salary	- £837.50
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- c. Annual Review of Clerk's Salary. The clerk left the room for this item. - It was agreed to raise the clerk's salary by £100p.a., making a total of £3450.00 p.a.

3826. Any Other Business.

- a. Cllr Hookway raised concerns regarding high number of advertisement signs from Hidden Valley to Mullacott Cross, in particular new signage for Trimstone Manor at the former Dean Cross picnic site location. Clerk to notify DCllr Wilkinson.
- b. The bottom part of the litter bin in the wooden bus shelter at Foxhunters is missing.
- c. Cllr Squire has suggested replacing plants with decorative stones for easy upkeep in the 'Welcome to West Down' sign at Dean Cross. Cllr Oades to check with West Down Gardening Club before decision is made.
- d. The Chair was concerned that residents are unaware where the defibrillator is and suggested notices to go in to notice board, on the website and newsletter.
- e. Neither the Chair or Vice will be able to attend the next meeting, Cllr Ayre to step in as Chair.

There being no further business, the Chair closed the meeting at 9:15pm.