

**MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL
HELD AT WEST DOWN PARISH HALL ON 5TH SEPTEMBER 2018.**

Present: Cllrs S Ayre (Chairman), CCllr A. Davis, DCllr M Wilkinson, Cllrs R Drew, K Oades, S Squire and R Watts.

The Chairman opened the meeting at 7:30pm with a one-minute silence in respect of former Councillor Eric Nott who passed away recently. Mr David Ayre was invited to say a few words about Eric and his contributions to the village over the years.

Apologies were received from Cllr C King, Cllr F Hookway and PCSO P Grantham.

3830. Police Report. - Non received.

3831. Minutes of the last meeting. The Minutes of the last meeting were amended, approved and signed.

3832. Matters Arising.

- a. 3817b. Still waiting response regarding alleged planning infringements at the 'Pearl Dean' site.
- b. 3817d. The stiles on FP5 have been cleared.
- c. 3817e. The junction verges have been cleared.
- d. 3810e. NDH notified.
- e. 3819a. Changes to boundaries do not affect West Down.
- f. 3819c. New applications forms have been forwarded by Kate Johnson for a DCllr Grant of £200 and CCllr Davies agreed to send application forms for her CCllr Grant of £2000 towards the Devon Air Ambulance landing site.
- g. 3826a. Recommended to contact Planning officer to inspect the signage on the verges/highway- and whether these require permission. No permission is required if signage is on private property.
- h. 3826b. New bottom of bin required to be purchased.
- i. 3826c. Gardening club will tidy up the West Down sign at Dean Cross.
- j. 3827a. Cllr Ayre has printed up signs for the defibrillator.
- k. 3827b. The Defibrillator is to be added to the assets register.

3833. CCllr Report. CCllr Davis reported on the following:

- a. Salt bins should all be full ready for the winter. If any have been missed, Highways should be notified quoting number from salt box.
- b. Development of the Tarka Trail track from Braunton to Ilfracombe has recently slowed down due to the officer in charge leaving. A new person has recently been assigned and activity is expected to resume shortly.

- c. Clerk raised damage to road signs at Hore Down and Lynton Cross. CCllr Davis confirmed these signs would not be repaired due to imminent road changes.

3834. DCllr Report. DCllr Wilkinson reported the following:

- a. Regeneration of coastal towns and villages should be about community as well as business.
- b. He is once again pushing to make things plastic free to protect our coast and communities.

3835. Footpaths. Nil.

3836. Annual Review of Health and Safety.

- a. Cllrs Drew and Oades have reviewed and approved health and safety of items on Parish Council assets register.
- b. The planter which was in the square has been removed and the defibrillator has been added. It was suggested to check that current insurance covers defibrillator.

3837. Planning Decisions. The following decisions have been made from NDC:

- a. 64125. Variation of condition 2 (approved plans) attached to planning permission 60385 (erection of 17 dwellings) to enable amended design and layout to plots 11 & 12 – Land adjacent to Pearl Dean. Approved.
- b. 64795. Approval of details in respect of discharge of condition 7 (amenity facility), 9 (foul drainage system), & 11 (site layout) attached to planning permission 62888 – West Stowford Barton. Approved.
- c. 65196 - Retrospective application for erection of porch - 7 Thorne Park. Approved
- d. 64930. Installation of a lighting pole to provide emergency lighting for Devon air ambulance helicopter landing site- West Down Community Field. - Approved.

3838. Planning Applications.

- a. 65291- Increase the capacity of the campsite from 15 to 25 tourism units (any mix) per night (all year), erection of one facility building, construction of a hardstanding area & installation of associated utilities. - Approved.

3839. Correspondence.

- a. Peter Heaton MP – notification of MP surgery dates.

3840. Finance.

a. Bank Statements:

- (1) West Down Parish Council wef 31st August £2,768.59 – reconciled.
- (2) 30 Day Notice Account wef 31st August £5802.75

b. Petty Cash - £nil.

b. Cheques -

(1) C/n 567 to St. John Ambulance - defibrillator pads and batteries (C/n 566 cancelled as incorrect amount)	£130.60
(2) C/n 568 to Mr Barry Scobbling – Giant Hogweed spraying	£67.50
(3) C/n 569 to WDPHMC – 6 months hire of hall	£90.00

3841. Any Other Business.

- a. Cllr Ayre has passed defibrillator details to the Ambulance Service for update.
- b. Mr J Stainer has asked to advise the council that Acorn Development will be moving top soil to his field and storing it for 6 months, before returning it to the site. All licenses have been approved and Acorn is responsible for the movement of soil.

There being no further business, the Chair closed the meeting at 8:35 pm.