

MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL
HELD AT WEST DOWN PARISH HALL ON 5th APRIL 2017

Present: Cllr F Hookway (Chairman), CCllr A Davis, PCSO A Frisby, Cllrs S Ayre, R Drew, K Oades, S Squire and R Watts.

The Chair opened the meeting at 7.30pm with apologies for absence received from DCllr P Barker, DCllr M Wilkinson, PCSO P Grantham and Cllr C King.

3615. Police Report. – PCSO A Frisby reported as follows:

- a. There have been 5 crimes during the last month including 2 cases of controlled drug manufacture at Mullacott Industrial Estate, 2 vehicle crimes and a theft from a house.
- b. Cllr Hookway reported receiving a scam letter.
- c. Cllr Squire asked if the skate rink at Mullacott was still being monitored. PCSO Frisby confirmed it is but there has not been anything to report.

3616. Mr Chris Wallis introduced himself and explained how he does the type of work carried out by the Parish Lengthsmen in other parishes.

3617. Solar Park Working Group Report. – A written report by Karen Bryant as follows:

- a. An application from the PTFA will be discussed at their next meeting on 26th April.
- b. Roger Milsom will probably leave the group after May.

3618. Minutes of the Last Meeting. - The Minutes of the last meeting were approved and signed.

3619. Matters Arising.

- a. 3614. It was suggested that instead of purchasing a new dog bin, the existing litter bin be removed instead. It was agreed that this should be trialled.

3620. CCllrs Report. CCllr Davis reported on the following:

- a. She has requested the re-painting of the white lining at the junction in the square.
- b. She confirmed that the CCllr Grants and TAP Fund can be applied for, to pay for work that used to be done by the Parish Lengthsmen.
- c. With the County Councillor elections taking place on 4th May, the Chair thanked CCllr Davis for all the work and support she has done for West Down during her tenure and wished her the best of luck for the forthcoming election.

3621. DCllrs Report. DCllr Barker sent a written report on the following:

- a. Over £1.5M has been awarded for the water sports centre in Ilfracombe.
- b. Half a million pounds has been awarded towards the museum in Barnstaple.

3622. Footpaths.

- a. It was agreed to accept the original quote from Mr G Hookway to put more plainings down on the Austins Hay footpath. Cllrs Hookway and Squire declared an interest and left the room.
- b. A P3 grant of £1000 has been received.

3623. Village Forum

- a. The timing of another Village Forum was discussed. The last one was on 20th October. It was agreed that they should be held once a year during late September or early October.

3624. Planning Decisions. The following decision has been made:

- a. 62518 - Erection of a dwelling - land at Pipcott. – Approved.
- b. 62546 - Prior approval for change of use of agricultural building to one dwelling house (class Q(A)(B)) - Easterground Barn. – Approved.

3625. Planning Applications.

- a. 62692 - Outline application for the erection of 10 small industrial units all matters reserved - Mullacott Industrial Estate. Unanimous approval.

3626. Correspondence.

- a. WDPHMC – Letter of thanks for £12,000.
- b. DDC – Notification of County Councillor elections on 4th May.

3627. Finance.

a. Bank Statements

(1) West Down Parish Council	wef 31 st March	£3430.89 – reconciled.
(2) 30 Day Notice Account	wef 31 st March	£9198.32

- b. Petty Cash expenditure since last meeting - £nil.

c. Cheques

(1) BACS receipt – DCC - P3 Grant	£1000.00
(2) BACS receipt – NDC - TAP Fund grant	£155.80
(3) C/n 549 – DAPC – (Annual subscription)	£148.11
(4) C/n 550 – WDPHMC – 6 months hire of hall.	£90.00

- d. End of Year Accounts for year end March 2017 were presented and approved.

- e. The Annual Governance Statement 2016/17 at Section 1 of the Annual Return was agreed and approved.

There being no further business, the Chair closed the meeting at 9.25 pm.