

MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL
HELD AT WEST DOWN PARISH HALL ON 6th JULY 2016

Present: Cllr C King (Chairman), Cllrs S Ayre, R Drew, K Oades, S Squire and J Willmott.

The Chair opened the meeting at 7.30pm with apologies for absence received from CCllr A Davis, DCllr P Barker, DCllr M Wilkinson, PCSO P Grantham and Cllr F Hookway.

3495. Police Report. – nil report.

3496. Co-Option. There have been no applications for co-option. It was unanimously agreed to continue to advertise without the provision of an 'apply by' date.

3497. Solar Park Working Group Report. – Karen Bryant addressed the meeting as follows:

- a. The Community Shop has put in an Expression of Interest for a till and a stair lift.
- b. Following the resignation of Fay Hookway, it was unanimously agreed that the Working Group advertise for a replacement.
- c. The Chair expressed a view that some organisations may not apply for a grant as they feel the application process is too complicated. Karen replied that the Group is very approachable and keen to work with organisations to help them.
- d. The Chair thanked Karen and the Working Group for their continued work.

3498. Minutes of the Last Meeting.

- a. The Minutes of the last meeting were approved and signed.

3499. Matters Arising.

- a. 3480a. Cllr Ayre outlined what was achieved at the 'self help' village Spring clean.
- b. 3480b. The clerk has arranged the necessary paperwork for a change of cheque signatories. Cllr Oades has completed the formalities and the clerk has to arrange for Cllr Hookway to complete her part before sending the form off.
- c. 3480c. The Chair has pursued enquiries about the £5000 for the school and the company concerned is now in direct communication with the Headteacher and has agreed to pay this.
- d. 3480d. Clerk to make enquiries about obtaining funding for a laptop from DAPC.
- e. 3494b. The clerk has a quote of £150 + VAT for spraying the Giant Hogweed and it was unanimously agreed to instruct 'Complete Weed Control' to continue.
- f. 3494c. The Chair has approached other organisations within the village who seem keen to have a quarterly meeting. The Chair will arrange a meeting.

3500. CCllrs Report. CCllr Davis sent a written report on the following:

- a. An online consultation has been launched on options for improving the Link Road.

b. Proposals are underway for a Combined Authority to apply for devolution.

3501. DCllrs Report. nil

3502. Footpaths.

a. Following the resignation of Cllrs Knowles and J Oades, responsibility for footpaths were reallocated:

- (1) FP 5 – Cllr Willmott.
- (2) FP 6,9,10,11,20 – Cllr Hookway.

3503. Standing Orders.

a. Cllr Ayre will prepare the Publication Scheme on how information is made available to the public, ready for adoption at the next meeting.

3504. Planning Decisions. The following application has been approved:

a. 61147 - Creation of a reinforced earth buttress, including temporary working platform - Former Quarry Adj 1 South View Cottages, Trimstone.

3505. Planning Applications.

a. 61356 - Sub-division of farmhouse to form 1 flat & farmhouse - Stocklands Hill Farm. Cllr Squire declared an interest and left the room. - Unanimous approval.

b. 61240 - Outline application for erection of dwelling - Garden of 1 Eaton Place. Cllr Squire declared an interest and left the room. - Unanimous approval.

c. 61327 - Removal of condition 5 (holiday occupancy restriction) attached to planning permission 7310 approval of details proposed 24 no holiday cottages to allow the cottage to be more viable for future use - 22 Willingcott Valley. - Unanimous approval.

d. 61186 - Prior approval for change of use & associated operational development of agricultural buildings to 3 dwellings - Moore Farm. – Unanimous ‘No Comment’.

e. 61109 - Erection of conservatory on first floor balcony - Badgers Drift, West Down. - Unanimous approval.

3506. Correspondence.

- a. WDPCC – Letter of thanks for £1500 grant.
- b. WDVGFA – Letter of thanks for £6500 grant.
- c. Clerks and Councils Direct – July issue.

3507. Finance

a. Bank Statements

(1) West Down Parish Council	wef 30 th June	£3362.92
(2) 30 Day Notice Account	wef 30 th June	£27649.08.

b. Petty Cash expenditure since last meeting - £nil.

c. Cheques

(1) C/n 526 – South and West Internal Audit –

- £125.00

3508. Any Other Business.

- a. Cllr Squire congratulated Cllr Keith Oades and the previous Chairman, Janet Oades, on their recent marriage.
- b. The car park border needs tidying up again.
- c. The village self help spring clean went well and Cllr Ayre will arrange some more sessions in the future.
- d. A tree branch fell onto the road by the church. The Chair would like to thank whoever cleared it up.
- e. It was suggested that a rota be set up for councillors to attend Parish Hall Committee meetings.

There being no further business, the Chair closed the meeting at 8.45pm.