

MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL
HELD AT WEST DOWN PARISH HALL ON 3rd AUGUST 2016

Present: Cllr C King (Chairman), DCllr P Barker, DCllr M Wilkinson, Cllrs S Ayre, R Drew, F Hookway, K Oades and S Squire.

The Chair opened the meeting at 7.30pm with apologies for absence received from CCllr A Davis, PCSO P Grantham and Cllr J Willmott.

3509. Police Report. – nil report.

- a. There has not been a police presence since the April meeting. It was hoped there would be Police representation at this meeting following the theft of lead from the roof of the school.
- b. DCllr Wilkinson reported that there has not been much Police presence at other Parish Council meeting recently. Clerk to write to find out why there has not been regular attendance.

3510. Mr Peter Heaton-Jones MP. The Member of Parliament for North Devon visited to introduce himself and to answer any questions. The following topics were discussed:

- a. Mrs Drew – The infrastructure with regard to the large building development near Chivenor.
- b. Keith Oades – The future of North Devon Hospital.
- c. David Ayre – Farming post BREXIT.
- d. David Lewis - Job Seekers benefits applications with seasonal employment.
- e. Sue Ayre – North Devon Link Road.
- f. Richard Watts – Provision for the elderly.
- g. Carole King – The inequalities of education funding.
- h. Roy Drew – Alternative energy i.e. Solar Parks and wind turbines.

3511. Co-Option.

- a. Richard Watts has applied for Co-Option but would also wish to remain on the Solar Park Working Group.
- b. There was no objection to him staying on the Solar Park Working Group with the proviso that this was declared on his Code of Conduct Register of Interests form and that he did not participate in any item concerning the Solar Park Working Group.
- c. With unanimous approval he was accepted for Co-Option and took his place as a Parish Councillor at the meeting table.

3512. Solar Park Working Group Report. – Karen Bryant addressed the meeting as follows:

- a. Following the resignation of Fay Hookway, it was unanimously agreed that the Parish Council advertise for a replacement.
- b. The Group recommend approval for an application for £3481 for a till and a stair lift for the Community Shop. The shop has also applied for a CIC grant of £2000 to go towards this project. Cllrs King and Oades declared an interest and did not vote. – Unanimous approval.
- c. Tony Potter was concerned that the Parish Council may be seen to undermine the authority of the Working Group with regard to the process of applications and emphasised

that the Working Group were available to help with the application process if organisations felt it was too daunting.

d. The Chair again thanked Karen and the Working Group for their continued work.

3513. Minutes of the Last Meeting.

a. The Minutes of the last meeting were approved and signed following a small amendment.

3514. Matters Arising.

a. 3499b. Cllr Hookway has had her passport returned and is now able to complete her part before the form is sent off.

b. 3499d. Clerk to make enquiries about obtaining funding for a laptop from DAPC.

c. 3499d. The clerk has instructed 'Complete Weed Control' to spray the Giant Hogweed.

3515. Cllrs Report. Cllr Davis sent a written report on the following:

a. An update on highways matters including grass cutting proposals.

3516. DCllrs Report. DCllr Wilkinson reported on the following:

a. The online consultation on options for improving the Link Road has been extended until 12th August.

b. The Pearl Dean planning application is likely to be considered on 7th September.

DCllr Barker reported on the following:

c. The Local Plan will be considered in November and should be ready by next Spring.

d. She raised the subject of a Neighbourhood Plan and offered her help and support if one was to be done.

3517. Footpaths.

a. As one of the footpaths allocated to Cllr Hookway was on her land she suggested she ought not to be responsible for surveying it. Agenda for next meeting.

b. P3 have identified some problems on FP5 and will pay for the work to be done.

3518. Standing Orders.

a. Cllr Ayre has prepared the Publication Scheme on how information is made available to the public. This was placed in the float file for Cllrs to see before adoption at the next meeting.

3519. Annual Review of Health and Safety.

a. A sub-committee of Cllrs Drew and K Oades will review Parish Council property and report at the next meeting.

3520. Planning Decisions. The following applications have been approved:

- a. 61109 - Erection of conservatory on first floor balcony - Badgers Drift, West Down.
- b. 61240 - Outline application for erection of dwelling - Garden of 1 Eaton Place. – Application withdrawn.

3521. Planning Applications.

- a. 61416 - Variation of condition 2 (approved plans) attached to planning permission 57987 (conversion of redundant farm buildings to 3 dwellings including demolition of outbuilding and erection of new dwelling) to allow for change of design of the new dwelling - Churchill House. Unanimous approval.
- b. 61297 - Erection of 2 units of holiday accommodation - Letter Box Mullacott Cross. Majority approval, 3 abstentions.
- c. 61186 - Prior approval for change of use & associated operational development of agricultural buildings to 1 dwelling (further information) - Moore Farm. Majority 'No Comment', 1 abstention.

3522. Correspondence.

- a. Devon Senior Voice – Summer edition.
- b. Healthwatch Voices – Summer edition.

3523. Finance

a. Bank Statements

(1) West Down Parish Council	wef 1 st August	£3392.51
(2) 30 Day Notice Account	wef 1 st August	£27650.31

b. Cheques

(1) BACS receipt from NDC – DCllr grant for dog bin	- £180.59
(2) C/n 527 to NDC – Annual car park charges	- £800.00
(3) C/n 528 to D Lewis – Clerk salary	- £787.50
(4) C/n 529 to WDCVS – Solar Park Farm grant	- £3481.00

c. Annual Review of Clerk's Salary. The clerk left the room for this item. It was agreed to raise the clerk's salary by £100p.a., making a total of £3250.00 p.a.

3524. Any Other Business.

- a. The car park border needs tidying up again.
- b. The 'West Down' sign at Ilfracombe Hill is damaged.
- c. Some village youngsters have been trying to raise funds for cricket nets in the field. Clerk to investigate the possibility of funding from other sources.
- d. There is a large pothole by the ford at Pulland Bridge.

There being no further business, the Chair closed the meeting at 10.00 pm.