

**MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL  
HELD AT WEST DOWN PARISH HALL ON 7<sup>th</sup> SEPTEMBER 2016**

Present: Cllr C King (Chairman), CCllr A Davis, DCllr M Wilkinson, PCSO P Grantham, Cllrs S Ayre, R Drew, F Hookway, K Oades S Squire and R Watts.

The Chair opened the meeting at 7.30pm with apologies for absence received from DCllr P Barker.

3525. Police Report. – PCSO Grantham reported on the following:

- a. There have been 4 reported crimes since the last report: 3 cases of theft of lead from the school roof and a theft from a vehicle at The Crown Inn.
- b. Following on from the theft of lead from the school roof, it was reported that it had also happened at Southmead School. An alleged offender has been apprehended and another is sought. Both are known criminals from the Avon and Somerset area. Cllr Squire suggested the police patrols through the village should be at night time when criminal activity is more likely to occur.
- c. The dog biting incident is now closed with the police just needing to speak to the owner.

3526. Public Speaking. David Ayre spoke to outline the reasons for the adjustment to the Parish Hall insurance.

3527. Resignation. The Chair read out a notice of resignation for personal reasons from James Willmott. Clerk to write a letter of thanks.

3528. Solar Park Working Group Report. – Tony Potter addressed the meeting as follows:

- a. As no new applications have been received, the Working Group have approached the Parish Hall Committee to see how they can help. Following on from this, they intend to target and engage with other local organisations.
- b. Sam Clark has been selected as a new member to replace Fay Hookway.
- c. The Chair again thanked the Working Group for their continued work and pro-active approach.

3529. Minutes of the Last Meeting.

- a. Cllr Watts queried Ser 3512b with regard to the allocation of the funding granted.
- b. The Minutes of the last meeting were then approved and signed.

3530. Matters Arising.

- a. 3514b. Clerk has made enquiries about obtaining funding for a laptop from DAPC however, funding is not available for a projector. DCllr Wilkinson suggested contacting Mike Kelly about funding for a projector.
- b. 3524a. The car park border needs tidying up again. Clerk to contact Mark Kentell.

c. 3524b. CCllr Davis said that there was no Highways money available to replace the damaged 'West Down' sign at Ilfracombe Hill but there may be other ways to fund a new sign.

d. 3524c. Cllr Watts suggested that a set of cricket nets would cost about £1500. CCllr Davis suggested that the clerk contact the Devon Cricket Association to enquire about funding.

3531. CCllrs Report. CCllr Davis reported on the following:

- a. She has secured funding to have some of the roads in the village to be resurfaced by next summer,
- b. Cllr Squire reported that the road to Higher Aylescott is flooded.
- c. Cllr Watts reported that the white lines on the roads are fading. CCllr Davis asked him to report it on the DCC website.

3532. DCllrs Report. DCllr Wilkinson reported on the following:

- a. The 'Pearl Dean' application was considered today with unanimous approval. This will result in a substantial amount of s.106 money (approx. £64,000) becoming available.
- b. A new waste collection system will be implemented next year.

3533. Footpaths.

- a. Following the resignation of James Willmott, responsibility for footpaths need to be re-allocated. Agenda for next meeting.

3534. Standing Orders.

- a. Adoption of the Publication Scheme was delayed until the next meeting to allow time for Cllrs Squire and Watts to see it.

3535. Annual Review of Health and Safety.

- a. Cllrs Drew and K Oades have reviewed Parish Council property and have found the benches on Stang Lane and at Stocklands are in need of some preventative attention.

3536. Planning Decisions. The following applications have been decided:

- a. 61356 - Sub-division of farmhouse to form 1 flat & farmhouse - Stocklands Hill Farm. – Refused.
- b. 61186 - Prior approval for change of use & associated operational development of agricultural buildings to 1 dwelling (further information) - Moore Farm – Refused.
- c. 61364 - Approval of details in respect of discharge of condition 3 (contamination risk assessment) attached to planning permission 60677 - Land To The East Of Mullacott Cross Industrial Estate. – Approved.

3537. Planning Applications.

- a. 61554 - Demolition of existing outbuilding & erection of extension to create additional living accommodation - Cheglinch Rise. - Unanimous approval.
- b. 61716 - Conversion of pub to 4 cottages, renovation of existing chalet & erection of 8 cottages - Foxhunters Inn & Adjoining Land. - Majority approval. Concerns over proximity of A361 and flooding.
- c. 61615 - Outline application for erection of dwelling - Garden of 1 Eaton Place. Cllr Squire declared an interest and left the room. – Unanimous approval.

3538. Correspondence.

- a. Letter of thanks from West Down Community Shop for £3481.

3539. Finance

a. Bank Statements

- (1) West Down Parish Council wef 31<sup>st</sup> August £5260.01 – reconciled to £1779.01.
- (2) 30 Day Notice Account wef 31<sup>st</sup> August £24170.41

b. Cheques

- (1) C/n 530 to WDCVS – Solar Park Farm grant (re-issued) - £3481.00
- (2) C/n 531 to WDPHMC – 6 months hire of hall - £90.00
- (3) C/n 532 to Complete Weed Control – spray Giant Hogweed - £180.00

- c. Petty Cash - £6 – Bank charge for returned cheque to Community Shop.

- d. Annual Audit. The Annual Return has been returned from Grant Thornton following the annual audit, with no comments to report. The clerk was thanked for his work on this.

3540. Any Other Business.

- a. The Parish Council do not have the financial powers to be able to donate to fundraising for the school roof.
- b. Cllrs Ayre and Drew attended the Parish Forum meeting and a Devon Home Choice course. They outlined the Voluntary Services available and emphasised the importance of registering for housing if required in order to benefit from the affordable housing to be constructed at Pearl Dean.
- c. Clerk to start replacement procedure following the resignation of James Willmott.
- d. It was unanimously agreed that the Parish Council should pay for hire of venue, (if required) for village forum meetings.
- e. Parish Council Officers:
  - (1) Cllr C King agreed to continue in the post of Chairman.
  - (2) Cllr F Hookway was elected as Vice Chairman.

There being no further business, the Chair closed the meeting at 9.50 pm.