

MINUTES OF THE MEETING OF WEST DOWN PARISH COUNCIL
HELD AT WEST DOWN PARISH HALL ON 2nd NOVEMBER 2016

Present: Cllr C King (Chairman), CCllr A Davis, DCllr M Wilkinson, Insp R Bartlett, PCSO P Grantham, Cllrs S Ayre, R Drew, F Hookway, K Oades, S Squire and R Watts.

The Chair opened the meeting at 7.30pm with apologies for absence received from DCllr P Barker.

3554. Police Report. – Insp Bartlett reported on the following:

- a. There have been 4 reported crimes over the last 3 months.
- b. There has been no conviction as yet for the theft of lead from the school roof.
- c. He apologised for the lack of Police representation at Parish Council meetings throughout North Devon, mainly as a result of lack of resources. He suggested it may be possible to send a monthly report by email and attend a meeting once every quarter. CCllr Davis suggested that this should not be made firm until after the Boundary Review had been completed as this could result in even more Parish Councils being encompassed within the police remit.
- d. On the subject of community messaging whereby a recorded message is made by phone call, it was suggested that the message should be repeated as the recipient does not know that the phone call is going to be a community message and therefore may not have pen and paper at hand.

3555. Solar Park Working Group Report. – Karen Bryant addressed the meeting as follows:

- a. The group has been in discussion with the Gardening Club, the PTA and the Village Hall committee .
- b. Unfortunately, Sally Parsons has resigned from the group, who are now seeking a replacement member. Clerk to advertise on website.
- c. The Chair again thanked the Working Group for their continued work.

3556. Minutes of the Last Meeting.

- a. The Minutes of the last meeting were approved and signed.

3557. Matters Arising.

- a. 3554a. The Clerk has applied for funding for a laptop from DAPC.
- b. 3554b. Cllr Hookway has found someone who has agreed to try to straighten out the damaged 'West Down' sign at Ilfracombe Hill.
- c. 3554c. DCllr Wilkinson suggested that Community Grant may match fund towards the cost of cricket nets. The WDVGFA have not yet been approached about the project.
- d. 3553a. No one has volunteered to apply to become an Associate Governor of the West Berry Federation for the school.
- e. 3553b. Cllr Ayre is to do First Aid training at the school on 17th November.

f. 3553c. The grass has now been cut around the bus shelter.

g. 3553d. The Village Forum went ahead as planned and was considered productive. Cllr Hookway suggested the meeting should take place twice a year instead of quarterly.

3558. Cllrs Report. Cllr Davis sent a written report on the following:

a. The decisions for future healthcare in Devon should be revealed at the meeting of the Health and Wellbeing Board on 15th December.

3559. DCllrs Report. DCllr Wilkinson reported on the following:

a. With regard to the Traveller Site Allocation of the Local Plan, 3 new pitches are required. No new sites have been identified as yet.

b. NDC officers may be contacting people to make sure they are registered to vote.

c. He invited the clerk to apply for a DCllr grant for a new dog bin to replace the decaying one by the school.

d. The litter bin by Pulland Bridge has not been emptied.

e. DCllr Wilkinson explained that s.106 money is 'ring-fenced' to a Parish and requests can be made for open space and other community funded projects.

3560. Footpaths.

a. Grass Cutting and Bus Shelter Cleaning 2017. The requirements were discussed and approved. Clerk to invite tenders as follows, with replies to be received prior to the next meeting:

Pulland Bridge) Strictly monthly — March to
Coronation Tree) November (incl)— 1st week of
) month. Grass cutting (9 cuts)
Garden Lane) Strictly monthly — March to
Back of seat — Stang Lane) November (incl)— 1st week of
Foxhunters seat) month. Grass cutting (9 cuts)
Heddon Mills Lane) Strim 3 times.) First cut by
) 30th April, final cut
Pembroke) Strim 2 times.) by 31st October.
Austinhays to Rock Hill) Strim 4 times and check
) side growth. First cut by 30th
) April, final cut by 31st October.
Stockland Hill Farm) Strim 4 times. First cut by 30th
) April, final cut by 31st October.
) 2 kissing gates at start
) of path near the farm and also
) near the seat halfway along the
) path. Strim path between 2
) gates by stockade.

Fairview to Cheglinch) Strim path by stiles 3 times a year.) First cut in early May, second cut) in mid-Aug, last by end Oct. —3 stiles.
Roborough Bridge) Strim path 3 times a year. First) cut in early May, second cut) in mid-Aug, last by end Oct. — 3 stiles.
Footpath 6 (Off Ilfracombe Hill)) Village end of path — strim) 3 times and check side growth.) 1st cut by 30th April, second cut) by 30th June and third cut by) 30th September. — 3 stiles.
Cleaning four bus shelters, two at Foxhunters and two at Dean Cross)) Every 2 weeks.

b. Footpath 12. The new landowners incorporating FP12 do not want members of the public straying onto their private land and have requested that the footpath is clearly marked. Cllr Squire to check the footpath.

3561. Public Telephone Box. Cllr Oades to check if the box can be purchased for onward sale.

3562. Planning Decisions. The following applications have been approved:

a. 61673 - Prior approval for a proposed change of use of agricultural building to a dwelling house (Qa&b) - Lower Twitchen Farm.

b.. 61554 - Demolition of existing outbuilding & erection of extension to create additional living accommodation - Cheglinch Rise

c. 61615 - Outline application for erection of dwelling - Garden of 1 Eaton Place.

3563. Planning Applications.

a. 61914 - Erection of seven industrial units - Land at Wilderbrook Way, Mullacott Cross Industrial Estate. - Majority approval, 1 abstention.

b. 61930 - Extension & alterations to dwelling - Woodlands Cottage. - Unanimous approval.

c. 61967 - Conversion of golf club house to form three units of holiday accommodation - Willingcott Valley. - Unanimous approval.

d. 62016 - Variation of conditions (10 month occupancy restriction) attached to planning consent 2/85/949/66/3 (proposed alteration of condition c attached to 2/75/42/6/3, condition 2 attached to 2/79/2428/66/3 & condition 3 attached to 2/84/1102/66/3 to extend occupation period to 15th March - 15th January) to allow 12 month occupancy. - 32 Lower Willingcott, Willingcott Valley. – Unanimous approval.

e. 62062 - Agricultural works prior notification for creation of access to steel framed barn for use of rearing young bullocks - Easterground Barn.

Cllrs King and Squire declared an interest and left the room. – Unanimous ‘No Comment’.

3564. Correspondence.

- a. WDPHMC – Letter of thanks for grant.
- b. WDPCC – Letter of thanks for grant.
- c. Clerks and Council Direct – November issue.
- d. Healthwatch Voices – Autumn issue.

3565. Finance

a. Bank Statements

(1) West Down Parish Council	wef 31 st October	£3971.85 – reconciled.
(2) 30 Day Notice Account	wef 31 st October	£24172.52

b. Purchase of Poppy Wreath. It was agreed to purchase a wreath for laying on behalf of the Parish under S.137 of the Local Government Act 1972 as the purchase is, in the opinion of the Council, in the interests of the area or its inhabitants and benefits them in a manner commensurate with the expenditure.

c. Cheques

(2) Cheque No 537 to Mr D Lewis – Clerk salary	- £812.50
(3) Cheque No 538 to Poppy Appeal – Remembrance Wreath	- £17.50

3566. Any Other Business.

- a. Bags of 'dog poo' are being left on the litter bin by Pulland Bridge. A sign to be placed on the bin to show that there is a nearby 'doggy bin' on the 'Triangle'.
- b. Cllr King confirmed her attendance on behalf of the Council for the wreath laying ceremony on Remembrance Sunday, with Cllr Drew acting as a backup.

There being no further business, the Chair closed the meeting at 9.30 pm.