

## WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA.

**Tel:-** 07852 627967. **Email:-** [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

**To: S Ayre (Chair), M Reeves (Vice-Chair), R Drew, R Kenshole, K Oades, S Squire & T Verney, J Robinson.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 5<sup>th</sup> January 2022 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

### AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated 1<sup>st</sup> December 2021.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 1<sup>st</sup> December 2021.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Footpaths** –
  - a) To discuss P3 Footpath Survey.
  - b) To advertise for tenders for the footpaths work (if required).
  - c) To discuss and apply for P3 Funding.
10. **Acorn Developments** – To receive an update on the NDC complaint process.
11. **Community Award** – To discuss the Community Award and voting.

- 12. NDC Climate & Environmental Grant** – To receive an update on progress towards the application for this grant.
- 13. Draft Equal Opportunity Policy** – To receive and approve this draft contract.
- 14. Finances**
  - a) To receive the balance in the bank accounts.
  - b) To receive and agree the invoices received for payment.
- 15. Planning Applications**
  - a) To comment on the following planning applications  
**74462 – Extension to dwelling (Revised proposals to previously approved application number 65816) at 2 Chapel Court, West Down, Ilfracombe, Devon, EX34 8NQ.**  
  
**74512 – Extension to dwelling and associated works at The Brackens, West Down, Ilfracombe, Devon, EX34 8NU.**
  - b) To comment on any planning applications received after the Agenda was published.
- 16. Correspondence** – To receive items of correspondence received since the last meeting.
- 17. Unresolved Questions.**
- 18. Items to be added to the next meeting Agenda**
- 19. Any Other Business.**

**PART B** - The public and press are excluded from this part of the meeting.

- 20. Review of Clerks Salary and signing of the Contract.**

**PLEASE NOTE THAT IS NOW A REQUIREMENT THAT MASKS BE WORN AT THIS MEETING**

(Unless you are exempt)