

West Down Parish Council

Asset Register


Property owned or managed by
West Down Parish Council.


Date of Review	Notes and comments	Change Description	Minutes Number
01.09.21	New document prepared Agreed at December 2021 meeting		4543
	Total Insurance Value £29,187		


Confirmed as correct on 31.3.2022 by Val Ford, Clerk & RFO.

Key



A	Condition is adequate for purpose and no action is required
B	Condition is adequate, but possible remedial works may be required in the future.
C	Condition is adequate, with non-urgent maintenance being necessary
D	Condition poor, requiring urgent attention or replacement
E	Condition is dangerous, giving conditions of potential danger – instant action required
F	Condition not fully covered by the above, details to be stated below:



	Item	Location	Condition	Recommended Insurance Value	Date inspected	Signed /Initial	Signed /Initial
1	Parish Notice Board	Outside the Village Shop	A	£956.00	01.09.21		
							


2	Parish Map Case	Outside the Village Shop	A	£486.00	01.09.21		
							

	Item	Location	Condition	Recommended Insurance Value	Date inspected	Signed /Initial	Signed /Initial
3	Parish Pump	The Village Square	A	£282.00	01.09.21		
							




4	Village Sign	Top of Ilfracombe Hill	A	£300.00	01.09.21		
							





	Item	Location	Condition	Recommended Insurance Value	Date inspected	Signed /Initial	Signed /Initial
5	Stone Wall Village Sign	The bank at Dean Cross on the entrance to Dean Lane	A	£1,500.00	01.09.21		
							





6	Zoll Defibrillator and Case and necessary pads	Inside the porch of the Village Shop	A	£1,434	01.09.21		
	 						
	Item	Location	Condition	Recommended Insurance Value	Date inspected	Signed /Initial	Signed /Initial

7	New Argos Filing Cabinet 2 draws	The Clerks home address	A New Purchased October 2021	(covered by a blanket insurance £2,500.00) £70.00	01.10.2021	Condi on verified by the Clerk	
							
8	Laptop (Lenovo Yoga 510)	The Clerks home address	A Purchased Jan/Feb 2017 DALC grant funding	(covered by a blanket insurance £2,500.00) Purchase value £812.50	01.10.21	Condition verified by the Clerk	
9	Printer (HP ENVY 5541)	The Clerks home address	A Purchased Jan/Feb 2017 DALC grant funding	(covered by a blanket insurance £2,500.00)	01.10.21	Condition verified by the Clerk	

Item		Location	Condition	Recommended Insurance Value	Date inspected	Signed /Initial	Signed /Initial
10	Wooden Seat	Pulland Bridge	A	£450.00	04.09.21		
11	Wooden Seat	Farriel Meadow	A	£450.00	04.09.21		
12	Wooden Seat	Pembroke	A	£450.00	04.09.21		
13	Wooden Seat	Foxhunters (By the bus stop)	A	£450.00	04.09.21		
14	Wooden Seat	Stang Lane (on the roadway to Foxhunters)	B	£450.00	04.09.21		
15	Wooden Seat	Stocklands	B	£450.00	04.09.21		

Item		Location	Condition	Recommended Insurance Value	Date inspected	Signed /Initial	Signed /Initial
16	Wooden Bus Shelter	Foxhunters	A	£3,153.00	04.09.21		
							

17	Stone Clad Bus Shelter	Foxhunters	A	£5,292.00	04.09.21		
							

18	Stone Clad Bus Shelter	Dean Cross (build 2007) Barnstaple Side of the Road	A	£5,292.00	04.09.21		
	   						

19	Stone Clad Bus Shelter	Dean Cross (built 2002) Ilfracombe Side of the Road	A	£5,292.00	04.09.21		
	