

## WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA.

**Tel:-** 07852 627967. **Email:-** [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

**To: S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire & T Verney, J Robinson.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 6 July 2022 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

### AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 1<sup>st</sup> June 2022.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 1<sup>st</sup> June 2022.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Signage in the Village** – To discuss the request made for signage in the village.
10. **Planning Decisions** – To receive any planning decisions from NDC.
11. **Planning Applications**
  - a) To comment on the following planning applications.
    - 75364 – Change of use of land from agricultural to residential garden and erection of a timber outbuilding at land adjacent to Easter Hill View, Aylescott Lane, Ilfracombe, Devon, EX34 8NJ.**
  
    - 75296 – Conversion of agricultural barn to a residential dwelling house at West Hill Farm West Down, Ilfracombe, Devon, EX34 8NF.**

**75490 – Conversion of redundant stone agricultural barn to dwelling at Barn in field west Trimstone Manor.**

**75520 – Erection of a frame and roof building to cover existing yards at Cheglinch House, West Down, Ilfracombe, Devon, EX34 8NW.**

b) To comment on any planning applications received after the Agenda was published.

**12. Footpaths –**

- a) To discuss the Specification and Tender Document for Footpath 12 .
- b) Work required to Footpaths.

**13. 20 mph Speed Limit in the Village –** To look at progressing this.

**14. Road Warden Scheme –** To discuss this scheme in more detail following the Expression of Interest to Highways.

**15. Community Land Trust –** To discuss the application in respect of funding for the Housing Needs Survey.

**16. Parish Council Laptop –** To report on the purchase of the replacement laptop.

**17. Village Emergency Planning –** To receive information on the risk assessment prior to taking this to the village.

**18. Salt Bags -** To discuss where these should go.

**19. Payment for the Car Park –** To discuss the payment towards the Car Park.

**20. Parish Councillor Vacancy –** To receive an update on the way forward.

**21. Finances**

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To receive an update on the External Audit by PFK Littlejohns.

**22. Correspondence –** To receive items of correspondence received since the last meeting.

**23. Unresolved Questions.**

**24. Items to be added to the next meeting Agenda**

**25. Any Other Business.**

**PART B – The Public & Press are excluded from this part of the meeting.**

**26. Clerks Hours**