

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA.

Tel:- 07852 627967. **Email:** - clerk@westdownparishcouncil.org.uk

To: S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire & T Verney, J Robinson.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 3 August 2022 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 6th July 2022.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 6th July 2022.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
 - 75554. Prior Approval for change of use to dwelling at West Stowford, Barton Lane past West Stowford Farm, West Down, Ilfracombe, Devon, EX34 8PJ.**
 - 75607. Conversion of outbuilding to holiday let unit at Quicks Tenement, West Down, Ilfracombe, Devon, EX34 8NF.**
 - 75648. Prior Approval for erection of an agricultural building for the storage of fodder and machinery at Higher Willingcott Farm, Woolacombe, Devon, EX34 7HN.**
 - b) To comment on any planning applications received after the Agenda was published.

- 11. Footpaths –**
 - a) To discuss the Specification and Tender Document for Footpath 12.
 - b) Work required to Footpaths.
- 12. Road Warden Scheme –** To discuss this scheme in more detail following the Expression of Interest to Highways.
- 13. Climate & Environmental Grant 2022/2023 –** To discuss any ideas put forward for the 2022/2023 funding.
- 14. Community Land Trust –** To discuss the application in respect of funding for the Housing Needs Survey.
- 15. Community Award –** To discuss the way forward with this scheme.
- 16. Small Grant Fund for 2023/2024 –** To discuss the Small Grant funding for next year.
- 17. GDPR Policy –** To update the existing Policy.
- 18. Inspection of Property –** To carry out the annual inspection of Parish Council property.
- 19. Settlement Evidence Base Surveys –** To discuss the completed surveys received and formulate the response.
- 20. Finances**
 - a) To receive the balance in the bank accounts.
 - b) To receive and agree the invoices received for payment.
- 21. Correspondence –** To receive items of correspondence received since the last meeting.
- 22. Unresolved Questions.**
- 23. Items to be added to the next meeting Agenda**
- 24. Any Other Business.**