

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire & T Verney, J Robinson.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 14th September 2022 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 3rd August 2022.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 3rd August 2022.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
 - 75697 – Conversion of redundant agricultural building to dwelling and associated works at Barn at Fairview (known as Fullabrook Barn), West Down, Ilfracombe, Devon, EX34 8NE.**

 - 75756 – Teasel Cottage, West Down, Ilfracombe, Devon, EX34 8NT.**
Erection of a dwelling.

 - 75702 – Foxhunters Garage, West Down, Ilfracombe, Devon, EX34 8NU.**
Approval of details in respect of discharge of condition 5 (Construction Management Plan), 6 (Landscape & Ecological Management Plan) and 9 (Contamination Report) attached to planning permission 74331 (change of use from petrol filling station & workshop to caravan sales/commercial and maintenance thereof (classes E(a), B2 and

B8), including the demolition of the existing forecourt and associated buildings, landscaping and associated works).

75796 – Foxhunters Inn, West Down, Ilfracombe, Devon, EX34 8NU.

Approval of details in respect of conditions 4 (CEMP) and 5 (Noise and Impact Assessment) attached to planning permission 73569 (Conversion of the public house into two residential units).

75723 – Badgers Drift, West Down, Ilfracombe, Devon, EX34 8NH.

Application for consent for works to trees covered by a tree preservation order in respect of Beech Trees.

b) To comment on any planning applications received after the Agenda was published.

11. Tender limit – To discuss the current tender limit and whether this should be increased.

12. Footpaths –

a) To discuss the Specification and Tender Document for Footpath 12.

b) To discuss the Specification and Tender Document for other Footpaths.

13. Community Land Trust – To receive any updates on the CLT.

14. IT/GDPR/Councillors Equipment/Policy update – To receive and discuss information received from Cllr Kenshole.

15. Inspection of Property – To receive report from Cllr Oades on his findings with this inspection.

16. Poppy Wreath – To discuss the purchase of the this wreath.

17. London Bridge Down – To discuss whether this facility should go on the Parish Council Website in the sad event of the Monarch's death.

18. Car Park – to receive an update on the email from Mr Triggs (NDC) and payment of the annual contribution to the car park.

19. Option to opt out of the SAAA central auditor appointment arrangements – To decide whether or not to remain 'opted-in' to the central procurement regime.

20. Finances

a) To receive the balance in the bank accounts.

b) To receive and agree the invoices received for payment.

c) To receive an update on the External Audit.

21. Correspondence – To receive items of correspondence received since the last meeting.

22. Unresolved Questions.

23. Items to be added to the next meeting Agenda

24. Any Other Business.

PART B – The Public & Press are excluded from this part of the meeting.

25. Parish Councillor Vacancy – To discuss and decide the applications received.