

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire & T Verney, J Robinson and H Knight.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 7th December 2022 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 2 November 2022.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 2nd November 2022.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
None to date.
 - b) To comment on any planning applications received after the Agenda was published.
11. **Post Office Outreach Service** – To discuss possible financial assistance to keep the service open.
12. **Footpaths** –
 - a) To receive any update on Tender for Footpath 12.
 - b) To receive footpath surveys forms.
13. **Community Land Trust**
 - a) To receive any updates on the CLT.

b) To discuss the Housing Needs Survey start date and the Contract.

14. Emergency Planning - To receive any update.

15. Tender for Grass Cutting and Cleaning of Bus Shelters. To consider any Tenders received and check insurance liability.

16. Climate & Environment Grants Fund 2022-2023 - To discuss applications for Round 2 of this funding.

17. Parish Hall Committee Members – To discuss the Parish Council being Custodial Trustees of the Parish Hall.

18. Garden Lane – Discuss the access concerns due to cyclists.

19. Finances

a) To receive the balance in the bank accounts.

b) To receive and agree the invoices received for payment.

c) To approve the Budget for the next Financial Year and set the Precept

20. Probation Service – To look at the Community Payback Scheme

21. Dates of Parish Council Meetings – To set the dates for the meetings for 2023.

22. Correspondence – To receive items of correspondence received since the last meeting.

23. Unresolved Questions.

24. Items to be added to the next meeting Agenda

25. Any Other Business.