

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire, T Verney and H Knight.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 4th January 2023 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 7 December 2022.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 7 December 2022..
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
76395 – Conversion of redundant rural building to dwelling and associated works at The Brackens, West Down, Ilfracombe, Devon, EX34 8NU.
 - b) To comment on any planning applications received after the Agenda was published.
11. **Post Office Outreach Service**
 - a) To discuss the financial assistance agreed.
 - b) To look at the way forward.
12. **Footpaths** –
 - a) To receive any update on Tender for Footpath 12.
 - b) To receive any outstanding footpath surveys forms and complete P3 Footpath Return.
 - c) Advertise for Tenders for Footpath Work.

13. Community Land Trust

To receive any updates on the CLT.

14. Emergency Planning - To receive any update.

15. Climate & Environment Grants Fund 2022-2023 - To discuss any applications received for Round 2 of this funding.

16. Parish Hall Committee Members – To look at a second Parish Councillor being on the Parish Hall Management Committee due to the Parish Council being Custodial Trustees of the Parish Hall.

17. Finances

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To receive the amended Budget for the next Financial Year.

18. Annual Review of Equal Opportunities Policy – to see if any changes are required.

19. Small Grant Funding Policy – To look at tightening up the information required in respect of accounts.

20. Correspondence – To receive items of correspondence received since the last meeting.

21. Unresolved Questions.

22. Items to be added to the next meeting Agenda

23. Any Other Business.

PART B – THE PUBLIC AND PRESS ARE EXCLUDED FROM THIS PART OF THE MEETING.

24. Annual Review of Clerk's Salary.