

# WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire, T Verney and H Knight.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 1<sup>st</sup> February 2023 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

## AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 4th January 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 4<sup>th</sup> January 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
  - a) To comment on the following planning applications.  
None at the time of the Agenda being published.
  - b) To comment on any planning applications received after the Agenda was published.
11. **Devon County Council (A361, Knowle) (50 mph Speed Limit) Order LAB-DEVON-192**  
To comment on the documents received.
12. **Post Office Outreach Service**  
To look at the way forward.

**13. Footpaths –**

- a) To receive any update on Tender for Footpath 12.
- b) To receive any information prior to completion of the P3 Footpath Return.
- c) Advertise for Tenders for Footpath Work.

**14. Community Land Trust**

To receive any updates on the CLT.

**15. Probation Service** - To receive information on the Community Payback work in the village.

**16. Climate & Environment Grants Fund 2022-2023** - To hear about the application submitted.

**17. Finances**

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To receive the overtime previously agreed to be paid to the Clerk.

**18. IT Policy –** To receive and approve the amended policy.

**19. Revised Meeting Dates for 2023.** To give the revised date for the May meeting due to the Local Elections on 4<sup>th</sup> May 2023.

**20. Correspondence –** To receive items of correspondence received since the last meeting.

**21. Unresolved Questions.**

**22. Items to be added to the next meeting Agenda**

**23. Any Other Business.**