

# WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, K Oades, S Squire, T Verney and H Knight.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 1<sup>st</sup> March 2023 at 7.30 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

## AGENDA

1. **Apologies** – to receive apologies and reasons for absence.
2. **Declarations of Interest** – to receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 1<sup>st</sup> February 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on the 1<sup>st</sup> February 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
  - a) To comment on the following planning applications.  
**76661 – Removal of condition 4 (upper floor) attached to planning permission 40880 (conversion of outbuilding to form annexe for additional living accommodation for use in conjunction with adjacent dwelling) to allow use of the mezzanine space as ancillary sleeping accommodation to the main dwelling at Peards House, West Down, Ilfracombe, Devon, EX34 8NH.**
  - b) To comment on any planning applications received after the Agenda was published.

**11. Post Office Outreach Service**

To look at the way forward.

**12. Footpaths –**

- a) To receive any Tenders for the work on the boardwalk at Footpath 12.
- b) Any other footpath matters

**13. Community Land Trust**

To receive any updates on the CLT.

**14. Small Grant Fund** - To discuss Items 10 and 11 on the Small Grant Fund Policy.

**15. Probation Service** - To receive information on the Community Payback work in the village.

**16. Update Diary** – To provide Councillors with an updated working monthly diary.

**17. Finances**

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To receive information in respect of the VAT reclaim.
- d) To receive information on the Audit for 2023.

**18. Local Elections on the 4<sup>th</sup> May 2023** - To receive an update from the Clerk about the key election timetable dates.

**19. Correspondence** – To receive items of correspondence received since the last meeting.

**20. Unresolved Questions.**

**21. Items to be added to the next meeting Agenda**

**21. Any Other Business.**