

WEST DOWN PARISH COUNCIL MINUTES
West Down Parish Hall
Wednesday 7 June 2023 at 7.00 p.m.

Present: Cllrs S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, S Squire and T Verney

Also present: Val Ford (Clerk) and 6 members of the public.

Apologies/Approvals.

D Cllr M Wilkinson, C Cllr A Davis and Cllr H Knight (Apology accepted).

4955. Declarations of Interest
None.

4956. Public Participation

Mr & Mrs Davison, Gill Kilner and Mr & Mrs Troth (residents of Trimstone) provided written reports regarding Planning Application 77025 - Prior approval for the erection of an agricultural barn following prior notification 76817 at Trimstone Farm, Trimstone, West Down, Ilfracombe, Devon, EX34 8NR. These reports were read out by the Clerk which outlined their concerns about this planning application, particularly in respect of the size and shape of the proposed barn, the lane being declassified and in need of constant repair as well as being prone to flooding and being a single track lane with poor visibility.

4957. Approve & Sign Minutes of the 10th May 2023 Annual General Meeting of the Parish Council.

The Minutes had been circulated to Councillors prior to the meeting. One amendment was made to the bottom of Page 5 regarding Planning Application 76647 with the word 'siting' to be amended to 'completion' (of the attenuation tank and road). **Cllr Verney proposed that the Minutes of the meeting held on 10th May 2023, once amended, be accepted as a true record which was seconded by Cllr Reeves.** There was unanimous agreement to this proposal.

RESOLVED – THAT THE MINUTES, OF THE 10th MAY 2023 ANNUAL GENERAL MEETING OF THE PARISH COUNCIL, ONCE AMENDED, BE APPROVED AND THEY WERE DULY SIGNED.

- THAT THE CLERK WILL AMEND PAGE FIVE AND GIVE THIS TO THE CHAIR TO SIGN.

4958. Approve Minutes of the 10th May 2023 Annual Parish Meeting.

The Minutes had been circulated to Councillors prior to the meeting. These needed approval but will be signed at the Annual Parish Meeting in 2024. **Cllr Reeves proposed that the minutes of the Annual Parish Meeting held on the 10th May 2023 be accepted as a true record which was seconded by Cllr Kenshole.** There was unanimous agreement to this proposal.

RESOLVED – THAT THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON THE 10TH MAY 2023 BE APPROVED.

4959. Matters Arising

4929. Acceptance of Office. Cllr Reeves had signed his Declaration of Acceptance of Office forms which were witnessed by the Clerk. The two vacancies on the

Parish Council remain unfilled, despite putting the Co-option advertisement on the website and noticeboard. The Clerk will notify the Election Team at NDC and ask for their advice after the 35 day period.

4934. Matters Arising. (4763) London Bridge Down. The bench around the tree is now fixed in place. Cllr Ayre will provide the Clerk with photos for the website. (4764) Car Park. The Clerk had sent a further email to Mr Triggs (NDC) to see if he had now had sight of the lease. A long email was received the day of the meeting together with copies of the draft lease. This was circulated to Cllrs prior to the meeting. A second invoice had now been received for the current financial year. This was for £960 as VAT had been added this year. The Car Park will be discussed further under Any Other Business. (4904) b) A further letter had been sent to Mrs Belton regarding the footpath at Roborough/bridge up across the field.

4935. Election of Officers & Other Roles (g) Parish Council Representative on the Parish Hall Management Committee. An email had been sent to Terry King advising him that Cllrs Squire and Verney will be the Parish Council representatives (not Working Committee Members). This will be relooked at once the two Parish Councillor vacancies are filled.

4940. Planning Application 76647 – Construction of a surface water attenuation pond and associated infrastructure (part retrospective) at Land to west of Ilfracombe Road and to the south of Dean Lane, West Down. Email received from Mr Emery (Planning Case Officer) to say that this application is going to be heard at the Planning Committee meeting on the 12th July. Cllr Reeves stated that this is the opportunity for the Parish Council to make a representation. The Planning Committee allow up to six people to speak either in favour or against. The next Parish Council meeting on July 5th will be the week before this meeting. The Planning Committee Meeting Agenda is published a week in advance. The Parish Council need to request a spot to speak and/or attend the week before.. Cllr Reeves suggested that the Clerk contact the Planning Committee Secretary to request a Parish Councillor spot to speak. Cllr Reeves was happy to attend and speak at the meeting. The Parish Council recommended refusal of this application. Further information has come in since making this recommendation which may lead to more comments being added. Cllr Reeves suggested that he draft something to present and circulate via the Clerk to the Parish Councillors so that this can be agreed at the next meeting. A written version will also be submitted just in case anything happens and he cannot get there. Cllr Verney was happy to attend the meeting with Cllr Reeves. **Cllr Verney proposed that Cllr Reeves attend the Planning Committee Meeting and draft a representation for the Parish Council to agree at the next meeting. This was seconded by Cllr Kenshole.** There was a majority agreement to this proposal (Cllrs Ayre and Squire did not vote on this Item due to declaring an interest at the last meeting).

RESOLVED – THAT CLLR REEVES WILL ATTEND THE PLANNING COMMITTEE MEETING ON PLANNING APPLICATION 76647.

- THAT COUNCILLOR REEVES WILL PREPARE A DRAFT REPRESENTATION TO BE AGREED AT THE NEXT MEETING.

- THAT THE CLERK WILL REQUEST A SPEAKING SLOT FOR THE PARISH COUNCIL AT THE PLANNING COMMITTEE MEETING.

- THAT PLANNING APPLICATION 76647 WILL BE PLACED ON THE JULY AGENDA 2023.

Planning Application 77025 (Prior Approval for Barn at Trimstone Farm). An extension to comment was requested on this application.

4946. Review of Code of Conduct and Training. The Code of Conduct was agreed as it stood. Cllr Reeves and the Clerk had attended the online training. The Clerk will endeavour to get the presentation and circulate to Cllrs.

4948. SW Heritage. There had been some difficulty in making the online payment for the donation for storage of Parish Council documents. The Clerk will check that this has gone through.

4950. Correspondence. d) The Eurovision Party had taken place and was reported to be good fun.

4954. AOB. c) Clerks additional hours. This will be paid in her June salary.

4960. Police Report

Monthly Crime Figures.

Crimes reported in May 2023 for Morteohoe/Woolacombe and West Down (includes Mullacott and Bittadon) were Violence less serious 1, Vehicle Crime (theft of and from) 1, Theft (other) 2, Criminal Damage (Incl. Arson) 1 and Drugs 1.

4961. Report from County Councillor.

C Cllr Davis sent her apologies. She will send a report to be circulated.

4962. Report from District Councillor.

D Cllr Wilkinson had given his Apologies at the last meeting.

4963. Planning Decisions

76927. Barn at Woodlane Farm, West Down, Ilfracombe, Devon, EX34 8NH
Approved.

76879. Lane at West Down, Devon. (Prior notification for erection of one agricultural building for lambing, storage of feed/machinery/equipment/farm vehicles). Refused.

76815 – Greenpark Farm, West Down, Ilfracombe, Devon, EX34 8NW – Prior Approval not required.

4964. Planning Applications

a) Applications on the Agenda.

77025 – Prior approval for the erection of an agricultural barn following prior notification 76817 at Trimstone Farm, Trimstone, West Down, Ilfracombe, Devon, EX34 8NR.

An extension to comment had been requested following the last meeting. Three representations were heard earlier in the meeting. Cllr Reeves agreed with the concerns raised under Public Participation. The Parish Council did not realise residents had not been consulted on this application. Unfortunately the position of the Planning Notice was put up where the applicants had been told to but may have got weathered.

A lot of discussion took place about this application with the concerns raised being as follows:-

1. The Parish Council had received representations from residents in the Trimstone area regarding their concerns.

2. There are numerous Highway issues. Access either end of the road is of great concern, with visibility being very poor. Access for heavy machinery in construction

is a concern as is flooding. The road is now declassified and in a poor state already.

3. Entrance to the site has already been widened and part of the Devon bank has been removed and an additional gate has already been put in.

4. The proposed barn is out of proportion size wise. No height is mentioned and it is a strange shape for a barn. Access into the barn is not adequately shown, i.e. how would you get a tractor into the building. There is no clarification of the living roof, particularly when the roof is apexed.

6. The amount of machinery for 25 acres of hay making seems disproportionate.

Discussion took place about whether D Cllr Wilkinson could be asked to call this application in to full planning. Cllr Reeves felt D Cllr Wilkinson might want to have a word with the Case Officer and there is nothing to stop members of the public requesting this and putting information online. **Cllr Squire proposed refusal of this application which was seconded by Cllr Reeves.** There was unanimous agreement to this proposal.

RESOLVED – THAT THE PARISH COUNCIL RECOMMEND REFUSAL OF PLANNING APPLICATION 77025.

- THAT THE REASONS FOR REFUSAL BE LISTED ONLINE

77118 – Conversion of redundant rural building to dwelling & associated works at Barn at Darragh Lodge, Heddon Mills, Braunton, Devon, EX33 2NQ.

Cllr Reeves referred to this being a redundant building which was an old stable block. He noticed an error on the site plan which he pointed out to the applicant. The Site Location Plan refers to there being kennels in two areas, which there are not. Kennels are on the SE side up past the proposed conversion to the right. Kennels to the SW do not exist any more. There is a dwelling in that area now for a relative of the owner of Darragh Lodge. The applicant had not noticed this error. Cllr Reeves mentioned this as the Environmental Officer was worried about dog noise. The applicant has obviously had some pre-application advice from planners, with some of this being in respect of potential kennel noise and what he would do to mitigate this. One of the officers had asked for more landscaping information so the applicant is probably aware of what he has got to do.

It is quite a tight junction at the lane entrance from the A361 and care is needed on coming out but other dwellings have received approval. **Cllr Reeves proposed approval of this application which was seconded by Cllr Verney.** There was unanimous agreement to this proposal.

RESOLVED – THAT THE PARISH COUNCIL RECOMMEND APPROVAL OF PLANNING APPLICATION 77118.

- THAT THE PARISH COUNCIL MENTION THE ERROR ON THE SITE PLAN ABOUT THE KENNELS TO THE SW SIDE OF THE BUILDING NO LONGER EXISTING.

b) To comment on any planning applications received after the Agenda was published.

None.

4965. Post Office Outreach Service

The Public Meeting had been arranged for the 14th June 2023 at 7.00 pm at the Parish Hall. Cllr Ayre had tried to get this meeting arranged earlier but due to various reasons this had not been possible. Anyone who wants to attend is

welcome. The Guidance and Timelines will be put to all at the meeting

4966. Footpaths

a) To receive any update on the Tender for the work on the boardwalk at Footpath 12.

Cllr Verney gave the good news that the Boardwalk on Footpath 12 is now in place and open. The landowner was really helpful and let our contractor, Mr Hookway, take the tree out. The only problem was that Mr Hookway was not sent any fixtures or fittings which he had to purchase himself so this will be an extra expense. Cllr Verney put pictures on the website with 96 comments to his Facebook post.

The Clerk was asked to write a thank you letter to the landowner at Easterground thanking him for his cooperation with the tree as well as allowing access.

b) Any other Footpath matters.

There was more good news, with Ros Davies arranging for the work to be done on Footpath 3 and all of the work on the map had been completed. Cllr Verney had walked the footpath the day of the meeting. The old gate had been replaced. The only thing outstanding is the new stick on signs. Cllr Ayre said she will chase these signs.

Cllr Verney suggested that a tender be put together for the outstanding footpath jobs, to be funded from the money the Parish Council have received under P3. He will try and get a list of work together for the next meeting. The Clerk will look into the amount of money available for this work.

Work had been carried out on the Footpath at Roborough although the bottom section had not been widened.

A letter had been received from Mrs Aldrich-Smith about the Public Right of Way between Stocklands at Heddon Mills and West Down. She was unable to open the gate which has been fastened with a new clasp. Her email was read out at the meeting. Cllr Verney had been to look at this gate which he was able to open. It was suggested that the Clerk write to Mrs Aldrich-Smith to advise her of this and let her know that Cllr Verney is happy to meet her there and show her how the latch works. Mr Hunt from Allwaysthere had also queried this latch, with the same offer to meet there to be extended to him.

Disabled access had tentatively been discussed with Ros Davies. Mr Hunt had put in his report that he had been approached by several members of the public about this. Cllr Ayre had written to him requesting he gets concerned residents to contact the Parish Council so it gives more leverage in getting something done. Cllr Reeves mentioned seeing something online about not all footpaths being able to be completely accessible but Councils should look at which footpaths can be improved. Cllr Reeves felt there might be an organisation who has already looked into this and may be able to offer some advice.

It was acknowledged that the Parish Council do well on maintaining the footpaths in the Parish, which Ros Davies had commented on. Cllr Verney referred to Garden Lane being resurfaced the year after the Air Ambulance went in but it is so well used

has gone again. Cllr Ayre felt the door is open for people to let the Parish Council know what they need. Garden Lane is the one people are keen to get accessible.

A report had been received from Mr Hunt (Allwaysthere) to say he had completed all of the work (from the Schedule of Works). Discussion took place about the grass not being cut in a lot of areas. It was agreed that a meeting with Mr Hunt would be suggested with Cllr Verney and Cllr Ayre. Mr Hunt had put in his report that he had not had contact with any of the Councillors since Cllr Oades left the Parish Council.

An email was read out requesting the Parish Council's help with the potentially dangerous situation where the lane from the Community Park meets the main road. (Lane is called Farriel Lane). Concerns included the volume of traffic coming down Ilfracombe Hill at speed and poor visibility. A further communication was received to say this is not a Public Footpath but a Right of Way only. Cllr Verney stated that this is something that the WDVGFA Committee are looking into. The Clerk was asked to go back to the sender of the email voicing concerns to see if her email can be shared with WDVGFA. With regards to the issue of speeding that had come up in the email, Cllr Ayre referred to the Community Speed Watch that the Parish Council had tried to set up but there was no support from the community for this. There were offers of involvement if the Community Speed Watch is revisited by the senders of both emails.

The Clerk was to add Footpath 14a to the list of footpaths as this is missing.

4967. Community Land Trust

The date had passed for the Housing Needs Survey. Hopefully there had been a good response in filling it in. It was reassuring that residents in the outer districts did get the survey. The Housing Needs Report is now awaited. There will be an AGM of the CLT shortly which will be open to the public.

4968. Community Councillor Grant 2023-2024

At the last Parish Council meeting, The grant of £500 had been discussed with a suggestion made for a Flashing Speed Sign or something to mark the King's Coronation. (Cllr Verney referred to the plaque that had been bought for the Oak Tree which is in a terrible condition.) Cllr Reeves stated that to put something on the highway, Devon County Council's approval would be required and the position agreed with Highways. If written permission can be obtained then this may be feasible.

Cllr Verney suggested that the Parish Council write to the Community Park to see if they would like to contribute to this sign. Cllr Reeves felt it might be worth asking Cllr Davis if she has a grant that could also be utilised.

It was agreed that the Clerk would contact Highways to see if a sign can be put on Ilfracombe Hill and whether they have any information about the cost of such a sign. If not then prices will need to be obtained.

4969. Devon Communities Together

Cllr Ayre referred to the membership fee for being a member of Devon Communities Together being touched on at the last meeting in the sum of £24. Being a member was part of the criteria for getting help and assistance with the Emergency Plan and the grant funding. **Cllr Squire proposed that the Parish Council pay the £24 membership fee which was seconded by Cllr Verney.** There was unanimous

agreement to this proposal.

RESOLVED – THAT THE MEMBERSHIP FEE OF £24 WILL BE PAID TO DEVON COMMUNITIES TOGETHER.

4970. Emergency Plan

Cllr Ayre had received some feedback after putting information about this on Facebook. There had been offers of help from three members of the community.

Cllr Reeves had found the Minutes from the previous meeting in December 2019 and had sent Cllr Ayre a copy. Cllr Ayre referred to the grant funding received for this plan so the Parish Council need to steer the meeting. She felt a date should be fixed in the near future and all previous attendees and interested parties should be contacted. They will be reminded that they attended the previous meeting and be asked if they are still willing/able to be involved. The meeting will be arranged for the third week in July so that something in writing can be available for the September meeting.

Cllr Kenshole felt it needs to be a workable group. He suggested that a first meeting be organised and then see how a working party can be formed.

RESOLVED – THAT THE CLERK AND CHAIR WILL LIAISE ON SETTING UP AN EMERGENCY PLANNING MEETING FOR THE THIRD WEEK OF JULY AND EMAIL ALL THOSE WHO ATTENDED THE PREVIOUS MEETING AS WELL AS NEW INTERESTED PARTIES.

- THAT THE PARISH HALL WILL BE BOOKED AND CONSIDERATION BE GIVEN TO REFRESHMENTS BEING PROVIDED.

4971. Financial Regulations.

Cllrs had been asked to look at the Financial Regulations online so that the regulations and cheque signatories could be reviewed. Items that needed to be amended were: taking out reference to Petty Cash, the document review date to be changed from April to June and a quarterly bank reconciliation to be carried out by the Parish Council Internal Auditor. **Cllr Verney proposed that these alterations be made to the Financial Regulations which was seconded by Cllr Squire.**

There was unanimous agreement to this proposal.

RESOLVED – THAT THE FINANCIAL REGULATIONS BE AMENDED SO THAT REFERENCE TO PETTY CASH IS REMOVED, THE REVIEW DATE BE ALTERED FROM APRIL TO JUNE EACH YEAR AND A QUARTERLY BANK RECONCILIATION BE CARRIED OUT BY THE PARISH COUNCIL INTERNAL AUDITOR.

- THAT THE CLERK WILL UPDATE THE FRONT PAGE.

- THAT THE CLERK WILL GIVE THE ACCOUNTS BOOK AND BANK STATEMENTS TO THE PARISH COUNCIL INTERNAL AUDITOR AT THE JULY MEETING.

4972. Standing Orders

Cllrs had been asked to look at this document online for the annual review.

No alterations were raised at the meeting. **Cllr Verney proposed that the Standing Orders be accepted as correct which was seconded by Cllr Reeves.**

There was unanimous agreement to this proposal.

RESOLVED – THAT THE STANDING ORDERS BE APPROVED WITHOUT ANY AMENDMENTS REQUIRED.

- THAT THE CLERK WILL UPDATE THE FRONT PAGE.

4973. Statement of Internal Control

Cllrs had been asked to look at this document online for the annual review. The footer needs amending as well as the front page to bring this in line with the other policies. **Cllr Squire proposed that these alterations be made to the Statement of Internal Control which was seconded by Cllr Reeves.** There was unanimous agreement to this proposal.

RESOLVED – THAT THE CLERK WILL AMEND THE FOOTER ON THE STATEMENT OF INTERNAL CONTROL AND BRING THIS AND THE FRONT PAGE IN LINE WITH THE OTHER POLICIES.

- THAT THE CLERK WILL UPDATE THE FRONT PAGE WITH THE DATE OF REVIEW.

4974. Financial Risk Assessment

Cllrs had been asked to look at this document online for the annual review. Apart from needing the proper header and footer, this document did not need further amendment. **Cllr Verney proposed that this document be accepted once in the correct format which was seconded by Cllr Kenshole.** There was unanimous agreement to this proposal.

- RESOLVED – THAT COUNCILLOR REEVES WILL LET THE CLERK HAVE THE ORIGINAL DOCUMENT OF THE FINANCIAL RISK ASSESSMENT SO THAT THE CORRECT HEADING AND FOOTER CAN BE INSERTED.

- THAT THE DOCUMENT BE ACCEPTED AS CORRECT ONCE IN THE RIGHT FORMAT.

- THAT THE CLERK WILL UPDATE THE FRONT PAGE WITH THE REVIEW DATE.

4975. Wrought Iron Bench

The Parish Council needed to formally Minute the gifting of the Wrought Iron Bench (around the Oak Tree) to the Community Park and then remove the bench from the Parish Council Asset Register. **Cllr Squire proposed that the Wrought Iron Bench be gifted to the Community Park which was seconded by Cllr Kenshole.** There was unanimous agreement to this proposal.

RESOLVED – THAT THE WROUGHT IRON BENCH BE GIFTED TO THE COMMUNITY PARK.

- THAT THE WROUGHT IRON BENCH BE REMOVED FROM THE PARISH COUNCIL ASSET REGISTER.

- THAT THE CLERK WRITE TO THE COMMUNITY PARK TO ADVISE THEM THAT THE WROUGHT IRON BENCH HAS BEEN GIFTED TO THEM.

4976. AED Pads for the Defibrillator

Cllr Ayre informed the meeting that the children's AED pads expire on the 3rd July 2023 and the adult ones on the 9th September 2023. These are allowed for in the Budget under Miscellaneous Items. When ordering replacements these need to come from St John's Ambulance with whom the Parish Council have an account.

Cllr Squire proposed that the children's AED Pads be ordered now and the adult ones in September. Cllr Verney seconded this proposal. There was unanimous agreement to this proposal.

**RESOLVED – THAT THE CHILDREN’S AED PADS BE PURCHASED NOW FROM ST JOHN’S AMBULANCE.
- THAT THE ADULTS AED PADS BE PURCHASED IN SEPTEMBER 2023.**

4977. Finances

a) To receive the balance in the bank accounts.

Balance in the Treasurers Account as at 31.5.2023	£17,252.89
Balance in the Business Account as at 31.5.2023	£ 4,823.41

b) To receive and agree the invoices received for payment.

The Clerk had emailed a list of payments to the Councillors prior to the meeting.

North Devon Council	Clerks Salary	£362.77	
	Admin Charge	£ 7.72	£370.49
Parish Hall	Shortfall in Hire Charge (Post Office)		£ 80.00
Devon Communities Together	Membership Fee		£ 24.00
Total Payments			£474.49

Cllr Squire proposed that these invoices should be paid which was seconded by Cllr Kenshole. There was unanimous agreement to this proposal.

RESOLVED – THAT THE PAYMENTS TOTTALLING £474.49 SHOULD BE PAID

The 2022/2023 invoice for £800 for the Car Park had still not been paid as the Parish Council were awaiting information from Jon Triggs (NDC) A further invoice had been received for £960.00 for this year’s Ground Maintenance Services at West Down Car Park. VAT had been included this year.

c) To receive the information in respect of the VAT reclaim

Payment of the reclaim of VAT had been received on 24th May 2023 in the sum of £1,039.85.

d) To give details of the Notice of Public Rights of the Audit.

The Clerk had put the Notice up on the noticeboard and on the website which gives any interested person the right to inspect and make copies of the AGAR, the accounting records and all documents relating to this between Monday 5 June 2023 to Friday 14 July 2023.

4978. Correspondence.

Correspondence raised at the meeting.

- a) An email had been received from Councillor Advocate OPCC attaching a presentation from the seminar on tackling drugs. Slides can be provided if anyone wants them (it is a large file).
- b) An email had been received from John Stainer (WDVGFA) thanking the Parish Council for the first instalment of the grant funding they received for 2023/2024.
- d) Email received to Councillor Advocates regarding a Survey that can be completed online to explore how Crime is affecting rural communities. Circulated to all.

- e) Email received inviting Councillor Advocates to a Road Safety Seminar on Monday 17 July 2023 – 10.00 a.m. to 12 noon online. Circulated to all.
- f) 20's Plenty for Devon. Email received from the Sustainability Officer of Totnes Town Council. Circulated to Cllrs prior to the meeting. The Parish Council can be added to their ever-growing map. There are two Webinars (28th June and 6th July). Cllr Ayre felt it would be worth clocking on to this and the map.

RESOLVED – THE CLERK WILL CONTACT THE SUSTAINABILITY OFFICER OF TOTNES TOWN COUNCIL AND ADVISE THEM THAT THE PARISH COUNCIL WOULD LIKE TO GO ON THE MAP AND ON THE LIST.

4979. Unresolved Questions

None.

4980. Items to be added to the next meeting Agenda.

- a) Order Salt Bags.
- b) Car Park.
- c) Planning application 76647 and Planning Committee Meeting.
- d) Footpaths.
- e) Post Office Outreach Service.
- f) Community Land Trust (CLT).
- g) Community Councillor Grant.
- h) Emergency Plan.
- g) Queen's Green Canopy Plaque.

4981. Any Other Business

a) An email had been received from Jon Triggs (NDC) the day of the meeting. Discussion took place about the way forward with the lease. This will be put on the next Agenda.

RESOLVED – THAT THE CAR PARK LEASE WILL BE DISCUSSED AT THE JULY PARISH COUNCIL MEETING.

- THAT THE CLERK WILL ASK REBECCA WALKER (DALC) IF LEGAL ADVICE CAN BE OBTAINED FROM THEM.

- THAT THE CLERK WILL EMAIL JON TRIGGS AND SAY THE PARISH COUNCIL WILL BE DISCUSSING HIS EMAIL AT THE JULY PARISH COUNCIL MEETING AND WILL COME BACK TO HIM AFTER THAT TIME.

- THAT PARISH COUNCILLORS WILL GIVE SOME THOUGHT AS TO THE WAY FORWARD PRIOR TO THE JULY PARISH COUNCIL MEETING.

b) Cllr Kenshole referred to the very long grass at Dean Cross on the A361. Cllr Ayre reported that this had been cut when she went that way the day of the meeting.

c) The Notice of Contested Election from 2019 needs to be updated on the Website with the new one. The Clerk will deal with this.

d) Cllr Oades is still listed as the Parish Council Auditor on the website. The Clerk will alter this to Cllr Verney.

e) Cllr Reeves felt the Royal British Legion need to be contacted to express the Parish Council's dissatisfaction with the Queen's Green Canopy Plaque. Cllr Verney will bring the plaque to the next meeting.

f) Discussion took place about following up the situation with the S106 money ring fenced for the school by DCC from Acorn Developments. The Clerk will contact Su Carey to get an update for the July Parish Council Meeting.

g) Cllr Ayre referred to John Robinson's emails, with it being six months since he resigned as a Parish Councillor. Cllr Kenshole will remove Mr Robinson from the system.

h) There are a lot of Link Road and Motorway closures coming up and Junction 19 (Gordano) will be shut as well.

The meeting closed at 9.50 p.m.