

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, S Squire, T Verney and H Knight.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 5th July 2023 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 7th June 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 7th June 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
None.
 - b) To comment on any planning applications received after the Agenda was published.
 - c) To discuss the Planning Committee Meeting being held in August 2023 and the Parish Council's representation in respect of Planning Application 76647 – Attenuation Pond at Lower Broad Park.

11. Post Office Outreach Service

To receive information regarding the Working Party meeting held on the 14th June 2023 and to discuss the way forward.

12. Footpaths –

- a) To discuss the Tender for outstanding footpath works.
- b) Any other footpath matters.

13. Community Land Trust

To receive any updates on the CLT/Housing Needs Survey

14. Community Councillor Grant 2023-2024

To consider suggestions made in respect of this funding.

15. North Devon Coast Areas of Outstanding Natural Beauty – Sustainable Development Fund.

To consider the grant available for eligible Parish Councils.

16. Emergency Plan - To receive any update on this plan.

17. Parish Hall Representatives – To consider emails received and any possible solution.

18. Car Park – To discuss the lease and the way forward.

19. Queen’s Green Canopy Plaque – To receive the plaque and decide how to proceed.

20. Salt Bags – To look at ordering salt for the village.

21. Finances

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To provide notification of the External Auditors Receipt of Documentation.

22. Correspondence – To receive items of correspondence received since the last meeting.

23. Unresolved Questions.

24. Items to be added to the next meeting Agenda

25. Any Other Business.