

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, S Squire, T Verney and H Knight.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 2nd August 2023 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 5th July 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 5th July 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
77350 – Prior Notification for the erection of one agricultural earth banked slurry store, Lower Twitchen, Mullacott Cross, Ilfracombe, Devon, EX34 8NP.
 - b) To comment on any planning applications received after the Agenda was published.
 - c) To report on the withdrawal of Planning Application 76647 (Attenuation Pond at Lower Broad Park) in favour of the originally approved attenuation tanks.
11. **Post Office Outreach Service**
To receive information regarding the way forward.

- 12. Footpaths –**
 - a) To discuss the Tender for outstanding footpath works.
 - b) Any other footpath matters.
- 13. Community Land Trust**

To receive any updates on the CLT/Housing Needs Survey
- 14. Community Councillor Grant 2023-2024**

To consider suggestions made in respect of this funding.
- 15. North Devon Coast Areas of Outstanding Natural Beauty – Sustainable Development Fund.**

To consider the grant available for eligible Parishes, including West Down.
- 16. Emergency Plan** - To receive any update on this plan.
- 17. Parish Hall Representatives** – To consider the Parish Hall's response to the offer from the Parish Council
- 18. Car Park** – To discuss the way forward regarding a lease and maintenance payments.
- 19. Flashing Speed Signs** – To discuss information previously reported from the meeting with the County Councillor.
- 20. Air Ambulance Light** – To receive information about rectifying the Air Ambulance light in the Park.
- 21. 20's Plenty for Devon** – To receive information from the webinar and the way forward.
- 22. Annual Inspection of Property** – To discuss the annual review.
- 23. Parish Council Small Grant Fund** – To publicise and invite any local groups and organisations to formally apply for support from this fund for 2024-2025.
- 24. Review of GDPR Policy** – To carry out the annual review.
- 25. Review of General Privacy Notice & Privacy Notice for Councillors, Staff & Role Holders** – To carry out the annual review.
- 26. Review of the Role of the Data Protection Officer** – To carry out the annual review.
- 27. Finances**
 - a) To receive the balance in the bank accounts.
 - b) To receive and agree the invoices received for payment.
- 28. Correspondence** – To receive items of correspondence received since the last meeting.
- 29. Unresolved Questions.**
- 30. Items to be added to the next meeting Agenda**
- 31. Any Other Business.**