

## WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, S Squire, T Verney and H Knight.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 30<sup>th</sup> August 2023 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

### AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 2<sup>nd</sup> August 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 2<sup>nd</sup> August 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
  - a) To comment on the following planning applications.
    - 77531 – Application under Regulation 3 of the T&CP General Regulation 1992 notification by Devon County Council in respect of Construction of 700 metres of 3.5 metres wide multi-use path at Former rail line between Buttercombe and Foxhunters, West Down, Ilfracombe (DBX/DCC/4363/2023.**
    - 77468 – Creation of field access & associated works at Land at Gillards Farm, West Down, Ilfracombe, Devon, EX34 8NH.**
    - 77469 – Conversion of redundant rural building to dwelling & associated works at Barn 6, Gillards Farm, West Down, Ilfracombe, Devon, EX34 8NH.**

**77337 – Prior Notification for erection of one general purpose agricultural building, Foxhill Farm Road, from West Down School to Winsham Down House, West Down, Ilfracombe, Devon, EX34 8NF.**

**77518 – Prior Notification for creation of slurry store – Lower Twitchen, Mullacott Cross, Ilfracombe, Devon, EX34 8NP.**

**77493 – Prior approval for change of use of agricultural building to dwelling house for conversion of redundant barn into one dwelling with private amenity space and parking at Barn A, Greenpark Farm, West Down, Ilfracombe, Devon, EX34 8NW.**

**77494 – Prior Approval for change of use of agricultural building to dwelling house (Class Q(a)(b) at Barn E at Greenpark Farm, West Down, Ilfracombe, Devon, EX34 8NW.**

**77501 – Prior approval for barn conversion to two dwellings Class Q(a)(b) at Barn D, Greenpark Farm, Cheglinch, West Down, Ilfracombe, Devon, EX34 8NW.**

b) To comment on any planning applications received after the Agenda was published.

**11. Flashing Speed Signs** - To receive information regarding proposed sites.

**12. Footpaths –**

a) To discuss the Tender for outstanding footpath works.

b) Any other footpath matters.

**13. Community Land Trust**

To receive any updates on the CLT/Housing Needs Survey.

**14. North Devon Coast Areas of Outstanding Natural Beauty – Sustainable Development Find.**

To consider the grant available for eligible Parishes, including West Down.

**15. Emergency Plan** - To receive any update on this plan.

**16. Car Park** – To discuss the way forward regarding a lease and maintenance payments.

**17. Air Ambulance Light** – To receive information about rectifying the Air Ambulance light in the Park.

**18. Pay Parish Hall Management Committee for hire of hall for meetings (6 months in advance).** To confirm payment.

**19. Poppy Wreath** – To discuss the purchase of this from RBL.

**20. Partner Consultation – Dog Related PSPO (Public Spaces Protection Order) review 2024** – to consider and comment as necessary on this consultation.

**21. Finances**

a) To receive the balance in the bank accounts.

b) To receive and agree the invoices received for payment.

**22. Correspondence** – To receive items of correspondence received since the last meeting.

**23. Unresolved Questions.**

**24. Items to be added to the next meeting Agenda**

**25. Any Other Business.**

**PART B – THE PUBLIC AND PRESS ARE EXCLUDED FROM THIS PART OF THE MEETING.**

**26. Parish Council Vacancies** – To discuss the co-option of candidates on to the Parish Council.