

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, S Squire, T Verne, H Knight and S Whitby.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 4th October 2023 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 30th August 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 30th August 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
 - 77616 – Prior Approval for change of use of agricultural building to dwelling house Class Q (a)(b) at Barn at Rock Hill, West Down, Ilfracombe, Devon, EX34 8NH.**

 - 77662 – Single storey extension to dwelling at White House Road from Willingcott Bridge to Dean Cross, Ilfracombe, Devon, EX34 8NS.**
 - b) To comment on any planning applications received after the Agenda was published.

- 11. Flashing Speed Signs** - To receive any further information.
- 12. Footpaths –**
 - a) To give an update on the Tender for outstanding footpath works.
 - b) Any other footpath matters.
 - c) P3 – Walking of Footpaths (October to December).
- 13. Community Land Trust**
To receive any updates on the CLT/Housing Needs Survey.
- 14. Emergency Plan** - To receive any update on this plan.
- 15. Car Park** – To discuss the way forward regarding a lease and maintenance payments.
- 16. Air Ambulance Light** – To receive information about rectifying the Air Ambulance light in the Park.
- 17. Small Grant Fund**
 - a) To pay out grants following the second precept payment.
 - b) To look at creating an editable pdf application form.
- 18. Partner Consultation – Dog Related PSPO (Public Spaces Protection Order) review 2024**
– to consider and comment as necessary on this consultation.
- 19. Review Quotation & Tender Policy** - Annual Review.
- 20. Finances**
 - a) To receive the balance in the bank accounts.
 - b) To receive and agree the invoices received for payment.
 - c) To receive the Mid Term Accounts as at 30th September 2023.
- 21. Correspondence** – To receive items of correspondence received since the last meeting.
- 22. Unresolved Questions.**
- 23. Items to be added to the next meeting Agenda**
- 24. Any Other Business.**

PART B – THE PUBLIC AND PRESS ARE EXCLUDED FROM THIS PART OF THE MEETING.

- 25. Clerks Appraisal.**