

# WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, S Squire, T Verney, H Knight and S Whitby.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 6<sup>th</sup> December 2023 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

## AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 1<sup>st</sup> November 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 1<sup>st</sup> November 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Climate & Ecology Bill** – To receive information and discuss West Down Parish Council's position on this.
10. **Parking around the Island in the village** – To discuss the request for Police action due to inconsiderate and dangerous parking.
11. **Planning Decisions** – To receive any planning decisions from NDC.
12. **Planning Applications**
  - a) To comment on the following planning applications.  
**77834 – Application for a Lawful Development Certificate for the proposed siting of a mobile home caravan within the garden for the purposes of ancillary accommodation at Teasel Cottage, West Down, Ilfracombe, Devon, EX34 8NT.**
  - b) To comment on any planning applications received after the Agenda was published.

- 13. Flashing Speed Signs** - To receive any further information.
- 14. Footpaths –**
  - a) To receive Tenders received for outstanding footpath works.
  - b) Any other footpath matters.
  - c) P3 Footpath Survey
- 15. Emergency Plan** - To receive an update on this plan.
- 16. Car Park –** To discuss the way forward regarding a lease and maintenance payments.
- 17. Air Ambulance Light –** To receive information about rectifying the Air Ambulance light in the Park.
- 18. Small Grant Fund** - To discuss the application received from WDVGFA.
- 19. Partner Consultation – Dog Related PSPO (Public Spaces Protection Order) review 2024**  
– to consider and comment as necessary on this consultation.
- 20. King Charles III Coronation Bench –** To gift the bench to the Parish Hall.
- 21. Tenders for Parish Grass Cutting and Cleaning of the Bus Shelters for 2024 –** To receive Tenders received.
- 22. Finances**
  - a) To receive the balance in the bank accounts.
  - b) To receive and agree the invoices received for payment.
  - c) To approve the Budget for the financial year 1<sup>st</sup> April 2024 to 31<sup>st</sup> March 2025 and fix the Precept.
  - d) Annual Pay Award 2023/2024 for Clerks of Parish Councils following agreement by the National Joint Council for Local Government Services.
- 23. Parish Council meeting dates –** To set the dates for Parish Council meetings for 2024 and to consider moving January meetings to the second Wednesday of the month forthwith.
- 24. Correspondence –** To receive items of correspondence received since the last meeting.
- 25. Unresolved Questions.**
- 26. Items to be added to the next meeting Agenda**
- 27. Any Other Business.**

