

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, T Verney, H Knight and S Whitby.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 10th January 2024 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 6th December 2023.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 6th December 2023.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Planning Decisions** – To receive any planning decisions from NDC.
10. **Planning Applications**
 - a) To comment on the following planning applications.
 - 77977 – Conversion of a redundant rural building to one dwelling and associated works at Barn C, Greenpark Farm, West Down, Ilfracombe, Devon, EX34 8NW.**
 - 77976 – Conversion of redundant rural building to one dwelling and associated works at Barn B, Greenpark Farm, West Down, Ilfracombe, Devon, EX34 8NW.**
 - 77957 – Demolition of barn and erection of a dwelling, water purification building and associated works (fallback to planning permission 75697) at Huckleberry Barn, West down, Ilfracombe, Devon, EX34 8NE.**
 - 77945 – Prior approval for change of use of agricultural building to a dwelling (Class Q(a)(b) at Building 4, Moore Farm, Dean Cross, West Down, Ilfracombe, Devon, EX34 8NT.**

b) To comment on any planning applications received after the Agenda was published.

11. Flashing Speed Signs - To receive any further information.

12. Footpaths

- a) Complete P3 Footpath Survey.
- b) Advertise for tenders for footpath work (if required).
- b) Any other footpath matters.

13. Emergency Plan - To receive an update on this plan.

14. Car Park Lease – To discuss which option to take on the draft Heads of Terms.

15. Air Ambulance Light – To receive information about rectifying the Air Ambulance light in the Park.

16. Post Office Outreach Service – To discuss information received about the significant reduction in opening hours.

17. Community Land Trust - To receive any update.

18. Review of Equal Opportunity Policy – Annual Review.

19. Finances

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment

20. Correspondence – To receive items of correspondence received since the last meeting.

21. Unresolved Questions.

22. Items to be added to the next meeting Agenda.

23. Any Other Business.

PART B – THE PUBLIC AND PRESS ARE EXCLUDED FROM THIS PART OF THE MEETING.

24. Annual Review of the Clerk's Salary.