

WEST DOWN PARISH COUNCIL

Mrs V Ford, Parish Clerk, West Down Parish Council, 10 Berrynarbor Park, Sterridge Valley, Berrynarbor, Devon, EX34 9TA. [Tel:- 07852 627967](tel:07852627967). Email: - clerk@westdownparishcouncil.org.uk

To: **S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, T Verney, H Knight and S Whitby.**

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 7th February 2024 at 7.00 pm** at the Parish Hall, West Down for the purpose of transacting the following business. In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are invited to attend.

Mrs Val Ford - Clerk to the Council

AGENDA

1. **Apologies** – To receive apologies and reasons for absence.
2. **Declarations of Interest** – To receive declarations of personal interest and disclosable pecuniary interests
3. **Participation** – Members of the public are invited to make representations for a maximum of 2 minutes. Issues will be heard and noted but no decisions can be taken at this part of the meeting.
4. **Minutes** – To approve and sign the Minutes of the West Down Parish Council Meeting dated the 10th January 2024.
5. **Matters Arising** - To discuss matters arising from the Parish Council meeting held on 10th January 2024.
6. **Police Report** – To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor** - To receive an update/report from C Cllr A Davis.
8. **Report from the District Councillor** - To receive an update/report from D Cllr M Wilkinson.
9. **Flashing Speed Signs** - To receive any further information.
10. **Car Park Lease** – To discuss and decide which option to take on the draft Heads of Terms.
11. **Planning Decisions** – To receive any planning decisions from NDC
12. **Planning Applications**
 - a) To comment on the following planning applications.
None at the time of this Agenda being published.
 - b) To comment on any planning applications received after the Agenda was published.
 - c) Discussion on the rising number of recent barn/outbuilding conversion to dwellings applications/approvals from information provided by Cllr Reeves.

13. Footpaths

- a) Complete P3 Funding Application.
- b) Advertise for tenders for footpath work (if required).
- b) Any other footpath matters.

14. Emergency Plan - To receive an update on this plan.

15. Air Ambulance Light – To receive information about rectifying the Air Ambulance light in the Park.

16. Post Office Outreach Service – To receive information received about the reduction in service.

17. Parish Councillor Vacancies – To look to how to increase the number of Parish Councillors.

18. IT Policy – Annual Review.

19. Finances

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment

20. Correspondence – To receive items of correspondence received since the last meeting.

21. Unresolved Questions.

22. Items to be added to the next meeting Agenda.

23. Any Other Business.