

WEST DOWN PARISH COUNCIL MINUTES  
West Down Parish Hall  
Wednesday 6<sup>th</sup> November 2024 at 7.00 p.m.

Present Cllrs: S Ayre (Chair), M Reeves (Vice Chair), R Kenshole, H Knight, S Whitby, T Verney.

Also present: C Cllr Davis, D Cllr Wilkinson, Daniel Bleasdale (Clerk) and 2 members of the public.

Apologies: S Tanton

5369. Declarations of Interest

Cllr Reeves declared an interest in item 14 Parish Hall Management Committee, small grant application.

5370. Public Participation

None

5371. Approve & Sign Minutes of the Parish Council Meeting held on the 2nd October 2024.

Cllr Verney proposed that the Minutes of the meeting held on the 2<sup>nd</sup> October 2024 be accepted as a true record which was seconded by Cllr Reeves. Decision unanimous.

5372. Matters Arising

Cllr Reeves raised the query of the missing speed sign outside Fox Hunters, C Cllr Davis answered the query, that nothing had been heard back.

Cllr Reeves requested that the Clerk put the updated public version of the emergency plan on the website.

Cllr Ayre asked C Cllr Davis if the damage to Dean Lane had been reported, DCC Davis said it had, although it is unclear at this time what action or time frame the repairs would take place in.

5373. Police Report

1 Drunk Driver.

5374. Report from County Councillor.

C Cllr Davis reports of positive feedback on the new buses, both in quality and in driving. There is a link in the report to the stagecoach app updating service status.

The funding for the reactive speed sign is being processed.

The full report is available on the website.

A devolution white paper may come out at the end of November.

5375. Report from District Councillor.

D Cllr Wilkinson attended a budget setting workshop and reported that North Devon Council are on a balanced budget, however things don't

seem to be on track, noting that some items are discretionary and some are not, these will be reviewed.

D Cllr Wilkinson attended Strategy and resources meeting focused on Ilfracombe pier car park, a public consultation was held and these views will be taken on board.

North Devon Council are trialling electric waste collection vehicles and the price difference in operating costs are large, the electric vehicles are a huge saving.

Local Plan Workshop with Torrington: Both councils are working on a local plan.

Letters have been going out to second home owners about the increase in council tax.

5376. Reactive Speed Sign: This was covered by C Cllr Davis. Cllr Kenshole suggested that the Parish Council await the receipt of funding before deciding on exactly which sign and battery type to proceed with.

5377. Planning Decisions:

78558 Demolition of 3no. barns & erection of 3no. dwellings at West Hill Farm West Down Ilfracombe Devon EX34 8NF – Approved.

79176 Demolition of existing barn and erection of new dwelling and change of use of land to form domestic curtilage (fall back position of application 77945) at Moore Farm West Down Ilfracombe Devon EX34 8NT – Approved.

5379. Planning Applications

78231 Part retrospective refurbishment of existing sports hall, extension to the existing driving range, erection of 21 bay steel structure with teaching room and secure storage, creation of outdoor play area, relocate and extension to car parking area to provide 59 spaces & 1 HGV parking bay at Ilfracombe and Woolacombe Golf Range Woolacombe Devon EX34 7HF.

Approval proposed by Councillor Kenshole Seconded by Councillor Knight, decision unanimous.

79271 Demolition of rural building and erection of one dwelling (utilising fallback position approval 77118) and associated works at Darragh Lodge Heddon Mills Braunton Devon EX33 2NQ

Approval proposed by Councillor Reeves Seconded by Councillor Verney, decision unanimous.

5380. Footpaths

Cllr Verney stated: Additional work has been added to the planned work schedule as the new car park has to be included. Additional funding will be required to cover the gap in P3 funding, the Clerk will look at P3 funding.

Cllr Ayre and the Clerk would organise the sharing of the footpath inspection forms and associated codes.

5381. S106 expressions of interest: none received, more thought will be brought into this going forward.

5382. Small Grant Applications

PTFA: £700 proposed by Cllr Whitby seconded by Cllr Reeves all in favour.

Parish Hall: £770 proposed by Verney seconded by Cllr Knight decision unanimous (Cllr Reeves didn't vote or take part in the discussion as he had a declared interest).

Church: £1400 proposed by Cllr Verney seconded by Cllr Reeves all in favour.

Community Park: £1250 was requested, As the accounts were unclear around the standing charge and due to a lack of financial evidence. £750 was proposed for by Cllr Verney seconded by Cllr Kenshole in favour, Cllr Whitby, Cllr Knight, Cllr Reeves and Cllr Ayre voted against this proposal.

£1000 proposed by Cllr Whitby seconded by Cllr Reeves, Cllr Ayre, Cllr Knight in favour, Cllr Kenshole and Cllr Verney against, decision passed.

The Parish Council noted that they will require more accurate accounts and better explanations before the end date next year.

5383. Car Park Lease

Laura at Samuels is waiting on the vesting order from NDC.

5384. Parish Hall Insurance

The Village Hall has provided adequate insurance documents.

5385. The Consider the Grass Cutting Tender

It is the time of year for the grass cutting tender, a poster will be circulated.

5386. Neighbourhood plan

The Parish Council will keep this on the agenda to discuss at a later date. Potentially with a community meeting.

5387. Budget Proposals

The Parish Council considered the accounts and potential precept for the next meeting. Cllr Reeves will circulate a revised version.

5388. Finances

a) Balances: Treasures Account: £22,198.74

Business Bank Account £4902.80

b) Received invoices for payment:

DALC

£108

North Devon Council

Clerks Salary

£382.20

Admin Charge £7.72

£389.92

North Devon Council, Dog Waste, July to September

£205.14

Croyde aerials web services

£134.50

Approval proposed by Cllr Verney, seconded by Cllr Kenshole, decision unanimous.

5389. Correspondence

- A Thank you letter from Val
- Details from NDC re applying for 80% of the C&E grant award upfront. We now believe it would be difficult to justify, but could afford to pay invoices and then immediately claim back from NDC.

5390. Unresolved Questions

None.

5391. Items to be added to the next meeting Agenda

- a) Reactive speed sign
- b) Tender
- c) Budget
- d) Precept
- f) CLT
- g) Internal quarterly audit.

5392. Any Other Business

- a) A thank you to Jamie Pearce for tidying up the area around the bench on Stang Lane.
- b) Cllr Whitby noted a load of rubble has been put at one point alongside the footpath she looks after.
- c) A few more items to be added to the asset register.
- d) A bin base is missing at one of the bus shelters.

**PART B – THE PUBLIC AND PRESS ARE EXCLUDED FROM THIS PART OF THE MEETING.**

5393. The Co-option of Ian Lavender was proposed by Cllr Verney seconded by Cllr Knight, approved unanimously.  
The meeting closed at 10:03 p.m.