

WEST DOWN PARISH COUNCIL

Mr Daniel Bleasdale Parish Clerk, West Down Parish Council, 2 Rosalie Terrace,
Woolacombe, EX34 7BJ Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs S Ayre (Chair), M Reeves (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby, I
Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council
which will be held on **Wednesday 2nd April 2025 at 7 pm** at the Parish Hall, West Down

AGENDA

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 5th March 2025.
5. **Matters Arising:** To discuss matters arising from the Parish Council Meeting held on the 5th March 2025.
6. **Police Report:** To receive information from the Police including the monthly crime figures.
7. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
8. **Report from the District Councillor:** To receive a report from ND Cllr M Wilkinson.
9. **Reactive Speed Signs:** To consider how to proceed with the pole installs.
10. **Planning Decisions:** To receive any planning decisions from NDC
None to Date
11. **Planning Applications to consider:**
 - a) 79821 Erection of an agricultural shed over an existing silage clamp at Cheglinch Farm West Down Ilfracombe Devon EX34 8NW
 - 79918 Variation of condition to allow for extension of time to the 3 year completion date attached to Class Q prior approval 75554 (Prior Approval for change of use to dwelling) at West Stowford Barton Lane past West Stowford Farm West Down Ilfracombe Devon EX34 8PJ
 - b) To comment on any planning applications received after the Agenda was published.
12. **Footpaths:** Any footpath matters inc/P3, update on the submission.
13. **Road Warden Scheme:** To discuss details of possible DCC scheme for West Down.
14. **S106 expressions of interest:** To review final proposals from village organisations.

15. New Bins at Foxhunters bus shelters: Bin Update

16. Car Park Lease: To agree the Final Draft lease for the Village Car Park for signature

17. Small Grant Fund: To check if receipted invoices have been received from recipients of the 2024/25 awards.

18. Finances:

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To confirm Quarterly Audit has been carried out.
- d) To receive the Parish Council Final Accounts for the 2024/2025 financial year.
- i) AGAR (Annual Governance Accountability Return)
- ii) To complete and sign the Annual Governance Statement 2024/2025.
- iii) To complete and sign the Accounting Statements 2024/2025
- e) To claim VAT for the year 2024/2025.

19. Correspondence: To receive items of correspondence received since the last meeting.

20. Unresolved Questions:

21. Items to be added to the next meeting Agenda.

22. Any Other Business:

Part B: Confidential Matters:

23. Any Matters deemed too confidential for part A:

Daniel Bleasdale

Mr Daniel Bleasdale - Clerk to the Council