

WEST DOWN PARISH COUNCIL EXTRAORDINARY MEETING MINUTES

West Down Parish Hall

Wednesday 23rd April 2025 at 7.00 p.m.

Present Cllrs: S Ayre (Chair), M Reeves (Vice Chair), R Kenshole,

Also present: , Daniel Bleasdale (Clerk) and 1 members of the public.

Apologies: Cllrs, S Tanton, T Verney, S Whitby, H Knight, I Lavender.

91/25 Declarations of Interest: None.

92/25 Public Participation: None

93/25 Finances:

To receive the Parish Council Final Accounts for the 2024/2025 financial year.

The accounts were received.

25-26 budget column was removed and updated with the 24-25 budget.

The document was realigned, formatted differently. summary page was added with the totals. 3 amounts were corrected. some items were divided up under different subcategories with additional categories added, fonts was realigned, the font was uniformed. A couple of incorrect allocations were discovered in the midterm accounts.

94/25 AGAR (Annual Governance Accountability Return).

The AGAR figures were corrected and agreed (except Box 9 – Asset figure still to be updated), however the form could not be signed until the adjusted accounts had been circulated and agreed, and also the asset figure has been agreed.

Page 5 of the AGAR (Box numbers) should read.

- 1) Balance brought forward 15,921
- 2) Precept or rates 20,000
- 3) Total other receipts 14,579
- 4) Staff cost 5,029
- 5) Loans 0
- 6) All other payments 18,492
- 7) Balance carried forward 26,979
- 8) Total value of cash and investments 26,979
- 9) Awaiting updated figure
- 10) Total borrowing 0

95/25 To complete and sign the Annual Governance Statement 2024/2025.

This will not be completed until the accounts are circulated and agreed.

96/25 To complete and sign the Accounting Statements 2024/2025

This will not be completed (see 94/25 above) until the accounts are circulated and agreed.

97/25 To confirm the Asset Register is up to date as at 31.3.25.

The update of the Asset Register is still to be agreed.

The column headed "Recommend Insurance Value" should be changed to "Valuation Based on Net Cost".

98/25 To claim VAT for the year 2024/2025.

It was accepted that the VAT was accurate, this will not be completed until the accounts are circulated.

99/25 PART B – THE PUBLIC AND PRESS ARE EXCLUDED FROM THIS PART OF THE MEETING.

None

The meeting closed at 8 p.m.