

WEST DOWN PARISH COUNCIL

Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby,
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will
be held on **Wednesday 7th January 2026 at 7 pm** at the Parish Hall, West Down

AGENDA

Part A:

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 3rd December 2025.
5. **Matters Arising:** To discuss matters arising from the Parish Council meeting held on 3rd December 2025 that are not already on this agenda.
6. **Police Report:** To receive Police information including the monthly crime figures.
7. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
8. **Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
9. **Reactive Speed Sign:** To receive an update on the Reactive Speed Sign and any further responses from Highways regarding utility services beneath the preferred chosen site on Ilfracombe Road. To discuss further neighbourhood communication plans.
10. **Planning Decisions:** To receive any planning decisions from NDC.

Approved/Refused/Withdrawn

None

11. Planning Applications to consider:

- a) Received before Agenda was published – None
- b) To comment on any planning applications received after the Agenda was published

12. Footpaths:

- a) Update on outstanding P3 grant claim.
- b) Any other footpath matters, including outstanding extra work required.
- c) P3 walking of footpaths (October to December).

13. Road Warden Scheme: Update on Road Warden and Volunteer Highway Safety Awareness e-Training.

14. Bus shelter: Foxhunters (wooden) Replacement update.

15. To consider the request from CAB for a donation.

16. Insurance: To receive an update on insuring the car park, including Signage to mitigate risk.

17. Precept: Update on the 2026/2027 Precept application.

18. Finances:

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) Internal quarterly audit to 31st December 2025.
- d) Treasuries Account – Higher Short term deposit interest rates.

19. WDPH Childrens AED PADS purchase

20. AGAR Assertion 10 compliance (in particular, WDPC website)

21. Correspondence: To receive items of correspondence received since the last meeting.

22. Unresolved Questions:

23. Items to be added to the next meeting Agenda.

24. Any Other Business:

Part B: Confidential Matters:

25. Any Matters deemed too confidential for Part A:

John Barnett
Clerk to the Council
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