

WEST DOWN PARISH COUNCIL

Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby,
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will
be held on **Wednesday 4th February 2026 at 7 pm** at the Parish Hall, West Down

AGENDA

Part A:

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 7th January 2026.
5. **Matters Arising:** To discuss matters arising from the Parish Council meeting held on 7th January 2026 that are not already on this agenda.
6. **Police Report:** To receive Police information including the monthly crime figures.
7. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
8. **Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
9. **Reactive Speed Sign:**
 - a) To receive an update on the proposed Reactive Speed Sign site on Ilfracombe Road.
 - b) To discuss further neighbourhood communication plans.
 - c) To discuss proposed Landowner Agreement document.
 - d) Assess risks relating to relocation of Speed Sign between locations.
 - e) To discuss required additional clips and security requirements.
10. **Bus shelter:** Foxhunters (wooden) Replacement update.
11. **Litter Pick in February.**
12. **Equal Opportunities Policy review.**
13. **IT Policy review.**
14. **Planning Decisions:** To receive any planning decisions from NDC.

Approved/Refused/Withdrawn - None

15. Planning Applications to consider:

- a) Received before Agenda was published:

Appeal Ref: 80606 - Land known as Part Beef Farm. EX34 8NU

- b) To comment on any planning applications received after the Agenda was published

16. Footpaths:

- a) Update on outstanding P3 grant claim.
- b) P3 walking of footpaths (October to December) completion of survey forms.
- c) P3 grant application for 2026/27 and to discuss possible inclusion of any extra work bids.
- d) Any other footpath matters, including outstanding extra work required.

17. Road Warden Scheme: Update on Road Warden and Volunteer Highway Safety Awareness e-Training.

18. Insurance: To receive an update on insuring the car park.

19. Car Park Signage – risk mitigation.

20. Car Park Asset Transfer Opportunity.

21. Finances:

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To confirm set up of a 95-day Notice Account.

22. AGAR Assertion 10 compliance (in particular, WDPC website) – Update

23. Correspondence: To receive items of correspondence received since the last meeting.

24. Unresolved Questions:

25. Items to be added to the next meeting Agenda.

26. Any Other Business:

Part B: Confidential Matters:

27. Any Matters deemed too confidential for Part A:

John Barnett
Clerk to the Council
074696-11839