

# WEST DOWN PARISH COUNCIL

Email: - [clerk@westdownparishcouncil.org.uk](mailto:clerk@westdownparishcouncil.org.uk)

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby,  
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 4<sup>th</sup> March 2026 at 7 pm** at the Parish Hall, West Down

## AGENDA

### Part A:

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 4<sup>th</sup> February 2026.
5. **Matters Arising:** To discuss matters arising from the Parish Council meeting held on 4<sup>th</sup> February 2026 that are not already on this agenda.
6. **Police Report:** To receive Police information including the monthly crime figures.
7. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
8. **Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
9. **Reactive Speed Sign:**
  - a) To receive an update on the proposed Reactive Speed Sign site on Ilfracombe Road.
  - b) Assess risks relating to relocation of Speed Sign between sites.
10. **Litter Pick – 1<sup>st</sup> week of March: Update on arrangements and Prizes for best photos.**
11. **Planning Decisions:** To receive any planning decisions from NDC.

**Approved/Refused/Withdrawn :** None

### **12. Planning Applications to consider:**

- a) Received before Agenda was published :

81315 Demolition of garage and erection of new garage at Higher Cheglinch Lane West Down Ilfracombe Devon EX34 8NW

- b) To comment on any planning applications received after the Agenda was published

**13. Footpaths:**

- a) Update on outstanding P3 grant claim.
- b) P3 walking of footpaths (October to December) completion of survey forms.
- c) P3 grant application for 2026/27 and to discuss possible inclusion of any extra work bids.
- d) Any other footpath matters, including outstanding extra work required.

**14. Road Warden Scheme: Update by Road Warden Cllr Verney on further training and future plans.**

**15. Insurance:** To receive an update on insuring the car park.

**16. Car Park Signage – risk mitigation: Update.**

**17. Car Park Asset Transfer Opportunity: Update.**

**18. Review Asset Register.**

**19. Finances:**

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To schedule year end internal audit

**20. AGAR Assertion 10 compliance (in particular, WDPC website) – Update**

**21. Correspondence:** To receive items of correspondence received since the last meeting.

**22. Unresolved Questions:**

**23. Items to be added to the next meeting Agenda.**

**24. Any Other Business:**

**Part B: Confidential Matters:**

**25. Any Matters deemed too confidential for Part A:**

John Barnett  
Clerk to the Council  
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