

WEST DOWN PARISH COUNCIL

Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, H Knight, S Whitby,
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 8th April 2026 at 7 pm** at the Parish Hall, West Down

AGENDA

Part A:

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 4th March 2026.
5. **Matters Arising:** To discuss matters arising from the Parish Council meeting held on 4th March 2026 that are not already on this agenda.
6. **Police Report:** To receive Police information including the monthly crime figures.
7. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
8. **Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
9. **Reactive Speed Sign:**
 - a) To receive an update on the Reactive Speed Sign site on Ilfracombe Road.
 - b) Assess risks relating to relocation of Speed Sign between sites.
 - c) To note availability of potential equipment/operational improvements.
10. **Community Speed Watch – Revisit possibility of a West Down Group.**
11. **Litter Pick – 1st week of March: Update/feedback.**
12. **Planning Decisions:** To receive any planning decisions from NDC.

Approved/Refused/Withdrawn :

81341 at The Hayloft & Stable Cottage West Stowford Barton West Down Ilfracombe Devon EX34 8PJ Change of use Annex to Holiday and vice versa. Approved 18/3/2026

13. Planning Applications to consider:

a) Received before Agenda was published :

81515 at Moore Farm West Down Ilfracombe Devon EX34 8NT

Removal of condition 4 (removal the existing track) and variation of condition 2 (Approved Plans) and condition 3 (Demolition of barn) attached to planning permission 79176 (Demolition of existing barn and erection of new dwelling and change of use of land to form domestic curtilage (fall back position of application 77945)) to allow the track to be kept for access to the lower field and barn number 3 and keep barn until new dwelling is habitable to use as storage for building materials at Moore Farm West Down Ilfracombe Devon EX34 8NT. Grid Ref: 250236; 143003

81597 Extension to dwelling at Hillsvievw Bungalow Ilfracombe Devon EX34 8NY

Grid Ref: 250081; 144118

b) To comment on any planning applications received after the Agenda was published

14. Footpaths:

- a) Update on outstanding P3 grant claim for 2026-2027.
- b) P3 walking of footpaths (October to December) completion of survey forms.
- c) P3 grant application for any extra work bids.
- d) Any other footpath matters, including outstanding extra work required.

15. Road Warden Scheme: Update by Road Warden Cllr Verney on further training and future plans.

16. Asset Register – to confirm the register is up to date as of 31/03/26.

17. Finances:

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) Update regarding year end internal & external audit.
- d) Proposed increase in balance in 95 day Interest Notice Account.
- e) To receive the Parish Council Final Accounts for the 2025/2026 financial year.

18. AGAR Assertion 10 compliance (in particular, WDPC website) – Update.

19. Small Grant – check receipted invoices received by next meeting/AGM latest.

20. DALC Annual Renewal.

21. Correspondence: To receive items of correspondence received since the last meeting.

22. Unresolved Questions:

23. Items to be added to the next meeting Agenda.

24. Any Other Business:

Part B: Confidential Matters:

25. Any Matters deemed too confidential for Part A:

John Barnett
Clerk to the Council
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