

WEST DOWN PARISH COUNCIL

Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, S Whitby,
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on **Wednesday 1st July 2026 at 7 pm** at the Parish Hall, West Down

AGENDA

Part A:

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 3rd June 2026.
5. **Matters Arising:** To discuss matters arising from the Parish Council meeting held on 3rd June 2026 that are not already on this agenda.
6. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
7. **Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
8. **Reactive Speed Sign:**
 - a) To receive an update on the Reactive Speed Sign statistics and to discuss any further action required for potential publication to the Community.
 - b) Further review of draft RSS Risk Assessment Policy.
 - c) Update on purchase of items to minimise the risk when re-locating the speed sign between sites.
9. **Planning Decisions:** To receive any planning decisions from NDC.

Approved/Refused/Withdrawn : None

10. Planning Applications to consider:

- a) Received before Agenda was published :

81824 Greenpark Farm West Down Ilfracombe Devon EX34 8NW

Variation of condition 2 (approved plans) attached to planning permission 79467 (demolition of redundant barns and erection of 3 dwellings and associated works (Utilising fallback

position 77493, 77494 and 77784 for five dwellings)) to allow revised BNG to be delivered at Greenpark Farm West Down Ilfracombe Devon EX34 8NW Grid Ref: 251485; 143243

b) To comment on any planning applications received after the Agenda was published

11. Footpaths:

a) Update on outstanding P3 grant claim for 2026-2027.

b) Any other footpath matters, including outstanding extra work required.

12. Road Warden Scheme: Update by Road Warden Cllr Verney on further training and future plans.

13. To review GDPR Policy.

14. To review the General Privacy Notice & Privacy Notice for Councillors, Staff & Role Holders.

15. To review the Role of Data Protection Officer.

16. To Review and approve authorised Bank Account Signatories.

17. To remind CERT Co-ordinator of annual review of Community Emergency Plan in September.

18. Quarterly Audit: Update.

19. To Review and Update the Parish Council Diary.

20. Order Salt Bags (subject to amendment of Diary).

21. Finances:

a) To receive the balance in the bank accounts.

b) To receive and agree the invoices received for payment.

c) To receive the balance of ring fenced funds

22. AGAR (Annual Governance and Accountability Return): To receive any update from the External Auditor for the Annual Governance and Accounting Return submission.

23. Ideas to support possible NDC Climate & Environment Grant application.

24. Activation of Co-option procedure to fill vacant Parish Councillor position.

25. War Memorial Restoration Project.

26. Make advance arrangements to update Parish Council Small Grants Notice and application form for 2027-2028 (for publication during this August)

27. Correspondence: To receive items of correspondence received since the last meeting.

28. Unresolved Questions:

29. Items to be added to the next meeting Agenda.

30. Any Other Business:

Part B: Confidential Matters:

31. Any Matters deemed too confidential for Part A:

Clerk's holiday leave taken and any additional hours worked.

John Barnett **Clerk to the Council** 074696-11839