

WEST DOWN PARISH COUNCIL

Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, S Whitby,
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on
Wednesday 2nd September 2026 at 7 pm at the Parish Hall, West Down

AGENDA

Part A:

- 1. Apologies:** To receive apologies and reasons for absence.
- 2. Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
- 3. Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
- 4. Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 1st July 2026.
- 5. Matters Arising:** To discuss matters arising from the Parish Council meeting held on 1st July 2026 that are not already on this agenda.
- 6. Report from the County Councillor:** To receive a report from C Cllr A Davis.
- 7. Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
- 8. Reactive Speed Sign:**
 - a) To receive an update on the Reactive Speed Sign statistics and to discuss any further action required for potential publication to the Community.
- 9. Planning Decisions:** To receive any planning decisions from NDC.

Approved/Refused/Withdrawn :

82097 The Oaks, Woodlane Farm, West Down, Ilfracombe, Devon, EX34 8NH - Prior notification for the erection of an agricultural building – Grid Ref 251743, 141100. Withdrawn

81815 Retrospective application for re-positioning of agricultural access and associated works for highway safety at Land at West Down Ilfracombe Road Devon EX34 8ND Approved 10/7/2026

10. Planning Applications to consider:

a) Received before Agenda was published :

81800 Stowford Plantation Lynton Cross West Down Ilfracombe EX34 8PH

Demolition of barn and erection of a single dwelling with attached garage (utilising fallback position of Class Q approval 79026) (amended proposal/plans)

82111 The Barn Woodlane Farm West Down Ilfracombe Devon EX34 8NH

Variation of Condition 2 (approved plans) attached to planning permission 80192

(Demolition of barn and erection of a single storey dwelling and associated works (utilising the fallback approval 74312 and 76927)) to allow for repositioning and design changes Grid Ref: 251638; 141327

b) To comment on any planning applications received after the Agenda was published

11. Footpaths:

- a)** Update on outstanding P3 grant claim for 2026-2027.
- b)** Any other footpath matters, including outstanding extra work required.

12. Road Warden Scheme: Update by Road Warden Cllr Verney on further training and future plans.

13. To confirm date for annual review of Community Emergency Plan by the Community Emergency Response Team (CERT).

14. Poppy Wreath : Order.

15. Reminder for Councillors to review, and update as necessary, their Councillors details and Registrable Interests.

16. Finances:

- a)** To receive the balance in the bank accounts.
- b)** To receive and agree the invoices received for payment.
- c)** To receive the balance of ring fenced funds
- d)** Schedule quarterly audit

17. AGAR (Annual Governance and Accountability Return): To receive any update from the External Auditor for the Annual Governance and Accounting Return submission.

18. Update on NDC Climate & Environment Grant application.

19. Update on Co-option to fill vacant Parish Councillor position.

20. Update on War Memorial Restoration Project.

21. Small Grant Fund : Publicise and invite any local groups and organisations to formally apply for financial support from the Parish Council Small Grant Fund for the following financial year – to confirm this has been actioned.

22. Correspondence: To receive items of correspondence received since the last meeting.

23. Unresolved Questions:

24. Items to be added to the next meeting Agenda.

25. Any Other Business:

Part B: Confidential Matters:

26. Any Matters deemed too confidential for Part A:

- a)** Clerk's Annual Review

John Barnett **Clerk to the Council** 074696-11839