

WEST DOWN PARISH COUNCIL

Email: - clerk@westdownparishcouncil.org.uk

To: Cllrs M Reeves (Chair), S Ayre (Vice-Chair), R Kenshole, T Verney, S Whitby,
I Lavender and S Tanton.

You are hereby summoned to attend the Council Meeting of West Down Parish Council which will be held on
Wednesday 7th October 2026 at 7 pm at the Parish Hall, West Down

AGENDA

Part A:

1. **Apologies:** To receive apologies and reasons for absence.
2. **Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interests.
3. **Participation:** Members of the public are invited to make representations for a maximum of 2 minutes.
4. **Minutes:** To approve and sign the Minutes of the West Down Parish Council Meeting dated the 2nd September 2026.
5. **Matters Arising:** To discuss matters arising from the Parish Council meeting held on 2nd September 2026 that are not already on this agenda.
6. **Report from the County Councillor:** To receive a report from C Cllr A Davis.
7. **Report from the District Councillor:** To receive a report from D Cllr M Wilkinson.
8. **Reactive Speed Sign:**
 - a) To receive an update on the Reactive Speed Sign statistics and to discuss any further action required for potential publication to the Community.
9. **Planning Decisions:** To receive any planning decisions from NDC.

Approved/Refused/Withdrawn:

81800 TOWN AND COUNTRY PLANNING ACT 1990 Demolition of barn and erection of a single dwelling and detached carport/bin store (utilising fallback position of Class Q approval 79026) at Stowford Plantation Lynton Cross West Down Ilfracombe EX34 8PH Grid Ref: 253755; 143145

Approved 2/9/26

10. Planning Applications to consider:

a) Received before Agenda was published:

82252 Prior approval for change of use of agricultural building to dwelling house (Class Q (A&B)) at Barn at land at Railway Lane Heddons Mill Braunton Devon EX33 1 HZ
Grid Ref: 249569; 140074.

82227 Hedgerow removal notification for removal of 90 metres of hedge at West of the A361 Spreacombe Junction Braunton Devon Easting: 249629 Northing: 140202 Grid Ref: 249626; 140194

82271 Prior approval for change of use of agricultural building to dwellinghouse (Class Q (A&B)) at Barn at Rock Hill West Down Ilfracombe Devon EX34 8NH Grid Ref: 251337; 141146

- b) To comment on any planning applications received after the agenda was published.

11. Footpaths:

- a) Review Grass Cutting & Bus Shelter cleaning Schedule and contract terms for 2026 in readiness to request quotations.
- b) Update on outstanding P3 grant claim for 2026-2027.
- c) Any other footpath matters, including outstanding extra work required.
- d) P3- Walking of Footpaths (October to December).

12. Road Warden Scheme:

- a) Update by Road Warden Cllr Verney on further training and future plans.
- b) Insurance cover for Councillors and Volunteers.

13. Review of Quotation and Tender Policy

14. Internal Quarterly Audit arrangements.

15. Order Salt bags.

16. Finances:

- a) To receive the balance in the bank accounts.
- b) To receive and agree the invoices received for payment.
- c) To receive the balance of ring-fenced funds. Update Ring Fenced figures after receipt of 2nd Precept.
- e) Out-turn/Mid-term Accounts at 30th September.
- f) To agree payment of 2nd element of Small Grant Funds of 2026-2027.

17. NDC Climate & Environment Grant application – Update.

18. Co-option to fill vacant Parish Councillor position – Update.

19. War Memorial Restoration Project – Update.

20. Community Park – Discussion around securing the future of the Community Park.

21. Post Office Outreach Service – Update.

22. Correspondence: To receive items of correspondence received since the last meeting.

23. Unresolved Questions:

24. Items to be added to the next meeting Agenda.

25. Any Other Business:

Part B: Confidential Matters:

26. Any Matters deemed too confidential for Part A:

John Barnett, Clerk to the Council 074696-11839